

SIKKIM GOVERNMENT COLLEGE, BURTUK

(Accredited by NAAC)

PROSPECTUS 2024-2025



The open book and pen symbolizes exploration of knowledge through creativity and innovation. The lamp signifies the enlightening rays of wisdom that dispels the darkness of ignorance to spread light and hope.

*-Designed by Bimal Pradhan
Batch of 2013*



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Message from the **Principal's Desk**



“Education is the most powerful weapon which you can use to change the world” - Nelson Mandela

Greetings!

Welcome to Sikkim Government College, Burtuk. The motto of our college states “Service through Education”, thus empowering every students to provide selfless service to this society through knowledge and wisdom. Striving for a vibrant and dynamic academic atmosphere in a holistic manner is the need of the hour for every Higher Education Institution. This calls for the integration of students in the qualitative process and it necessitates an innovation ecosystem to hone the skill of the students in diverse programs to mould them to become notable change-makers of the society. The aim is to make learning an enriching, fulfilling and enjoyable experience through a multi disciplinary approach, combining theory and practice in pedagogy. As research is an important component for academic growth, the thrust has to be on socially relevant, locally need based, nationally important and globally significant research initiatives.

Hence, our persistent effort must be to leverage the intellectual and emotional capabilities of our students and to encourage the exchange of ideas to celebrate diversity. It should be our collective endeavour to promote an inspirational, motivational, value-based, academic and administrative environment in our college.

Our earnest attempt should be towards upholding academic integrity, accountability, sustaining open and transparent systems and being sensitive to social responsibilities. This could be possible only through a collaborative, shared and consultative work culture. The Sikkim Govt. College, Burtuk fraternity are committed towards providing students with both personal and comprehensive guidance in preparing them for life challenges ahead and to make them a humble human being.

Let us ignite our young minds every day in a kind and compassionate manner.

Good wishes

Dr. Iyatta M. Upreti
Principal, SGC Burtuk.

SIKKIM GOVERNMENT COLLEGE, BURTUK- A BRIEF PROFILE

Established in July 2012 as the second campus of Sikkim Government College, Tadong, Sikkim Government College Burtuk (SGC) was established to provide higher education, better opportunities, and greater exposure to students in the state's capital, Gangtok. The college gained its separate identity when it got affiliated to Sikkim University on 12th August 2014. The college is a co-educational institution that primarily uses English and Colloquial language as its medium of instruction to facilitate the teaching-learning process.

The college attracts students with diverse backgrounds from within and outside the state and country, promoting healthy competitiveness, tolerance, and acceptance and enhancing the understanding of “unity in diversity” among students and the teaching fraternity. Initially, the college started with 179 students and eight teachers nestled in the annexure building of District Institute of Education and Training (DIET), Gangtok, East Sikkim. Currently, the college has its dedicated campus stretched along 3.5175 hectares, established in the Old India Press in Balwakhani Gangtok, as per the Office Order No GOS/HRDD/Hr.Edu/787/2012/26, Dated 10/07/2013. The college building is a heritage structure constructed by the then Chogyal (Maharaja of Sikkim) in 1960, and the college is blessed with a picturesque environment situated atop a lovely hill with a panoramic view of the entire Gangtok and mighty Kanchendzonga.

Sikkim Government College had its inaugural batch of students (2015-18) graduate in June 2018. The college conferred degrees to 209 Humanities graduates and 68 Commerce graduates, with an impressive pass percentage of 97.5% in both streams.

As of 2022-23, the student enrollment is 1581 with 47 faculties and 23 non-teaching staff. The college offers Honours courses in Commerce, English, Economics, Political Science, Education, History, Nepali, and Sociology. The college follows the semester system of education and offers Honours courses in both the Humanities and Commerce streams. The first batch of students graduated in 2016 with a pass percentage of 81.32 percent.

The institution's educational philosophy is centered around meeting the needs of each individual student. The college rewards excellent students with incentives and commendations while providing regular counseling and remedial sessions to weak and underperforming students through its student-mentor system. The faculty at Sikkim Government College, Burtuk, is committed to providing students with personal and comprehensive guidance and assistance in preparing them for life's challenges ahead.

VISION

Our vision is to be a learning institution that strives for excellence by engaging and empowering young minds to develop competitive mind set. We strive to create a positive and inclusive learning environment that offers a range of opportunities for academic and personal growth. Our aim is to support students in realizing their full potential by fostering an environment that inspires them to excel in all aspects of their lives.

MISSION

We are committed to: -

- Encourage students to develop independent thought and spirit of inquiry that will contribute and foster the ideals of leadership and analytical skills.
- Provide healthy environment for the holistic development of the students.
- Include societal values so that learners become responsible members of the society.
- Provide scholastic and non-scholastic education to empower young learners to become global leaders.
- Provide a platform to students of diverse backgrounds and to instill in them the value of secularism.
- Render qualitative service to the society.

DISTINCTIVE TRAITS

At Sikkim Government College, Burtuk, we believe in providing our students with a holistic education that goes beyond academics. For this purpose we offer free non-credit classes in English Language for B.A. and B.Com. students to help improve their communicative and writing skills. Our unique teacher-mentor system assigns each student a specific teacher who monitors their academic performance, discipline, and attendance in class. This one-on-one relationship provides students with the necessary support and guidance to help them succeed, while also allowing teachers to regularly interact with their parents to apprise them of their child's progress.

We provide remedial courses to support students who may be struggling in specific subject areas. Our goal is to ensure that every student, regardless of their initial academic ability, has the opportunity to improve, hone their skill and succeed. Sikkim Government College, Burtuk, also believes in nurturing students' extracurricular skills. Sports is an essential part of the all-round development. It provides the opportunity for engagement, responsibility, enjoyment and a sense of pride in achievement, regardless of scale or magnitude and a sense of team spirit.

We welcome students who are dedicated to pursuing higher education and committed to achieving their academic and personal goals.

NAAC PEER TEAM VISIT (CYCLE I-2022)



NAAC CERTIFICATE



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
is pleased to declare*

*Sikkim Government College, Burtuk
Burtuk, Sangtok, Dist. Sikkim (E), affiliated to Sikkim University,
Sikkim as*

Accredited

with CGPA of 2.32 on four point scale

at B grade

valid up to October 10, 2027

Date : October 11, 2022



S. C. Singh
Director

Internal Quality Assurance Cell (IQAC)

SGC Burtuk has an Internal Quality Assurance Cell (IQAC) that is responsible for ensuring and improving the quality of the institution's engagement in all aspects. The IQAC is responsible for monitoring academic performance and evaluation systems, promoting teaching and learning processes, facilitating feedback processes, and maintaining academic coordination. It also promotes research among both teachers and students and ensures the availability of adequate infrastructural facilities.

The IQAC regularly conducts internal and external audits of both the academic and administrative wings of the college. Additionally, the IQAC supports the various departments in organizing seminars, conferences, and workshops for both teachers and students. The objective of the IQAC at SGC Burtuk is not only to improve the college's standing in the country but also to enhance the quality of education and fulfill its social responsibility of promoting an egalitarian, just, and progressive society. The members of the IQAC are as follows.

- Chairperson** - Dr. Iyatta M. Upreti
- IQAC Coordinator (I)** - Dr. Chunku Bhutia
- IQAC Coordinator (II)** - Dr. Lieutenant Tseten Uden Bhutia
- Advisor/Member** - Mr. Sonamla Ethenpa
- Members**
 - Mr. Bikash Chettri
 - Mrs. Namgyal D. Bhutia
 - Mr. Tenzing P. Lepcha
 - Mr. Allied C. Lepcha
 - Mr. Pema Gyatso Sherpa
 - Mr. Phurba Sherpa



UNDERGRADUATE ADMISSIONS ACADEMIC SESSION 2024-25

The College offers the following courses of study:

PROGRAMMES OFFERED AND SEATS AVAILABLE

COURSES	SUBJECT	SEATS AVAILABLE (PER SUBJECT)
B.A. (Honours)	English	60
	Nepali	60
	History	60
	Political Science	60
	Education	60
	Sociology	60
	Economics	60
B. Com. (Honours)	Commerce	120

Note: For UG Programmes, honours subject once opted at the time of filling of Online Admission form cannot be changed.

The total intake capacity of the College for the 2024-25 session is:

B.A. (H) - 420

B.Com. (H) - 120

Students in the B.A.(H) Programme can select two elective subjects from a pool of three groups. These groups exclude the student's chosen Honours subject. Students may choose only one elective subject from each group, subject to availability.

Group A	Group B	Group C
English	History	Education
Nepali	Political Science	Sociology
		Economics

Example: *If a student is selected for English Honours (Group A) then he/she should choose two elective papers from Group B and C (but not A).*

The Honours Program at our college is a six-semester program of regular study, with each semester lasting for six months. At the end of each semester, there will be a university examination. After completing the first semester, students must enroll in the second semester, and subsequently, in the third, fourth, fifth, and sixth semesters to complete the program successfully.



Admission Committee 2024

i	Dr. Iyatta Maharana Upreti	Chairperson
ii	Dr. Winkeyla Bhutia	Convenor
iii	Dr. Sonam Topgay Bhutia	Dean II
iv	Dr. Gracy M. Subba	Member
v	Dr. Tej Kumar Siwakoti	Member
vi	Mrs. Srijana Khaling	Member
vii	Mr. Sangay Bhutia	LDC
viii	Ms. Mingma L. Tamang	Office Assistant
ix	Mr. Palden Bhutia	Office Attendant
x	Mr. Ronald Pradhan	Office Attendant

For students who wish to apply for admissions in the academic session 2024, the college has directed them to visit the website www.sgcregistration.com. The website will provide instructions for online registration of students for admission, and other relevant information can be found at www.rusasikkim.com.

B.A. Honours

Students may apply for B.A. Honours Program in any of the following subjects with maximum 2 (two) preferences given: **English, Nepali, Political Science, Sociology, Economics, History and Education**

1st Sem	2nd Sem	3rd Sem	4th Sem	5th Sem	6th Sem
Honours Paper-I	Honours Paper II	Honours Paper III	Comp. English	EVS	EHS
Elective 1 Paper-I	Elective 1 Paper-II	Elective 1 Paper- III	Honours Paper-IV	Honours Paper-VI	Honours Paper-VIII
Elective 2 Paper-I	Elective 2 Paper-II	Elective 2 Paper-III	Honours Paper-V	Honours Paper-VII	Honours Paper- IX

Elective Subjects

Elective subjects will be granted at the time of admission. Grant of elective subjects will be based on marks obtained in 10+2 examination and will be placed at the discretion of the Admission Committee.

B.Com. Honours

The B.Com. (Hons.) program is open for applications, and students must take the following compulsory subjects: **English, Environmental Studies, and Eastern Himalayan Studies**. Admission to the program is based on merit, and acceptance is granted based on the intake capacity.

The program is divided into six semesters, with each semester consisting of three courses. The total credit for the program is 72, and each semester has a credit value of 12. The grand total of marks for the program is 1800 (100 x 18).

Below is a table outlining the courses and credit values for each semester

SEMESTER I

Course Code	Course Name	Credits
COM-UG-C101	Compulsory English	4
COM-UG-C102	Financial Accounting-I	4
COM-UG-C103	Managerial Economics	4
Total Credits		12

SEMESTER II

Course Code	Course Name	Credits
COM-UG-C201	Environmental Studies	4
COM-UG-C202	Financial Accounting -II	4
COM-UG-C203	Business Law	4
Total Credits		12

SEMESTER III

Course Code	Course Name	Credits
COM-UG-C301	Eastern Himalayan Studies	4
COM-UG-C302	Corporate Accounting	4
COM-UG-C303	Business Management	4
Total Credits		12

SEMESTER IV

Course Code	Course Name	Credits
COM-UG-C401	Business Mathematics and Statistics	4
COM-UG-C402	International Business	4
COM-UG-C403	Indian Financial System	4
Total Credits		12

SEMESTER V

Course Code	Course Name	Credits
COM-UG-C501	Functional Areas of Business	4
COM-UG-C502	Auditing	4
COM-UG-C503	Cost and Management Accounting	4
Total Credits		12

SEMESTER VI

Course Code	Course Name	Credits
COM-UG-C601	Direct Tax Law and Practice	4
COM-UG-C602	Entrepreneurship Development	4
COM-UG-C603	Financial Management	4
Total Credits		12

ELIGIBILITY CRITERIA FOR ADMISSION

Admission to our Honours Program is open to candidates who have successfully passed the class XII Final Examination of ISC/CBSE/WBCHSE or an examination equivalent to 10+2 of CBSE. Please note that once a student opts for a specific Honours course, it cannot be changed or dropped. Selection of candidates will be based on merit and the seat capacity of the institution.

RESERVATION POLICY FOR ADMISSION

- 1) 85% of the intake capacity of the college will be reserved for the local candidates (who have valid documents like COI, SSC/Domicile and the rest 10% will be allotted to Residential Certificate holders (as defined by the new notification) and 5% of intake capacity will be allotted to wards of Central Government employees(Non-Local), army personnel, CPMF transferred and working in Sikkim at the time of admission of their ward.
- 2) 5% of the total intake capacity in each programme of all colleges will be reserved for differently able students on the basis of the merit list generated. However, if the quota for differently able students remains vacant it will be given to general students.
- 3) After allocation of seats to local and Residential Certificate holders, if any seat is available, it will be allotted to non-local candidates (not having domicile, COI or any form of Residential Certificate issued by a competent authority or those who are not the wards of Central Government employees, army personnel, CPMF transferred and working in Sikkim at the time of admission of their ward.)
- 4) Vocational students seeking admission in the college should have a minimum of 70% for B.A. Programme. Only vocational students with accountancy or retail management in 10+2 will be admitted to B.Com. Programme.
- 5) Students who have studied Commerce & Science at 10+2 can apply for B. Com. and B.A. Students who have studied Humanities at 10+2 can apply for B.A., but not B.Com.
- 6) Students with Compartment result in 10+2 are not entitled to apply for any course in any Government College.
- 7) During seat allocation, priority will be given to the student's choice of college first and then choice of subjects.
- 8) Marks obtained in non-traditional subjects (listed in Page 6) shall not be considered for calculation of percentage as it will deprive genuine students opting for traditional subjects.

FEE STRUCTURE

The Government of Sikkim has relaxed fees for students hailing from Sikkim (SSC/COI/RC) since Academic Session 2014-2015. As per the Notification No. 58/DIR(HE)HRDD dated 20/05/2015 and its partial modification dated 27/05/2016 by the Office Order No. 25/DIR(HE)/HRDD, students pursuing undergraduate courses are required to pay a registration fee of Rs. 700/- directly to the affiliating university in favour of Sikkim University from the academic year 2015-2016 and onwards.

Sl.No.	Heads	Amount in Rupees
1	Registration Charges	Rs. 200
2	Marks Sheet Charges	Rs. 200
3	Degree Certificate Charges	Rs. 300
	Total	Rs. 700

However, students who possess “Sikkim Subject Certificate (SSC)” or “Certificate of Identification (COI)” or “BPL card holders amongst students possessing Residential Certificate (RC)” are exempted from paying college fees.

Therefore, those who do not belong to the above-mentioned categories, the following fees are applicable in addition to the Rs. 700/- mentioned above:

Heads	Amount in Rupees
Admission fee (includes fee for first semester/ SU registration fee)	
Admission fee	Rs. 1271
-Subsequent Admission fee for students of B.A	Rs. 321 per semester
-Subsequent Admission fee for students of B.Com	Rs. 421 per semester
Tuition fees (each semester)	
-For students from outside Sikkim (Indian Nationals)	Rs. 300 per month
-For students from outside India (Foreign Nationals)	Rs. 500 per month

The fee is to be paid online at the time of admission. Students must retain the fee receipt and transaction ID and produce them when notified.

PROSPECTUS FEE

The College Prospectus fee is Rs. 300/-

EXAMINATION SYSTEM

Sessional Tests and End-Term Examination

The college adheres to UGC guidelines and uses a semester-based system consisting of six semesters for undergraduate programs and four semesters for postgraduate programs. The semesters I, III, and V are referred to as **odd semesters**, while semesters II, IV, and VI are known as **even semesters**.

The university evaluates students' performance by converting their marks obtained in a paper or semester examination into numerical grade points and alphabetical grades, using a 10-point scale. Under the Continuous Comprehensive Evaluation (CCE) system, the entire semester is divided into three components with different weightages.

The evaluation pattern is as follows:

Assessment	Weightage (in %)
First Sessional Test	25
Second Sessional Test	25
End- Semester Examination	50
Total	100

EXAMINATION COMMITTEE

Sl.no.	Name	Designation
1	Dr. Iyatta M. Upreti	Chairperson
1	Dr. Narendra Kharel	Vice Principal
2	Mr. Tenzing P. Lepcha	Convener
3	Mr. Samuel Rai	Member
4	Dr. Maheshwari Kharga	Member
5	Ms. Tenzin Peggila Bhutia	Member
6	Ms. Sandhya Rai	Member
7	Ms. Sapna Tamang	LDC
8	Mrs. Ekit Lepcha	Office Attendant
9	Mr. Sanjay Tamang	Office Attendant



UNIVERSITY EXAM REGULATIONS

1. Eligibility for examination:

To be eligible for a particular paper's examination, a student must have applied for permission, attended at least 75% of classes, and appeared in all internal sessional exams. The Principal may condone a shortage of attendance by 5% if recommended by the concerned HoD/IC and on satisfying themselves about the genuineness of the case.

2. Detention:

A student ordinarily will not be detained in any semester for attending less than 75% of the classes held or failing in the end semester examination. However, the student must clear all papers within the stipulated number of semesters fixed by the University. Otherwise, the student will be declared 'failed' and has to restart from the first semester to continue their studies.

3. Evaluation:

The evaluation will be done in the proportion of 50:50 for internal and external assessments. The first two sessional tests will be of 25 marks each, and the end semester examination will have a total score of 50 marks.

4. Repeating a paper:

Students must seek permission from the Controller of Examination (CoE), Sikkim University, through the Principal of the College at least one month before the examination's date to repeat a paper or more. If permitted, they must pay the prescribed fees at least one week before the examination date.

5. End-semester examination:

The end-semester theory examination will be of two hours' duration. The CoE will prepare the examination routine, and it will be notified at least one week before the actual date of the end-semester examination.

6. Attendance of the Students:

Students must attend a minimum of 75% of the class lectures. Students whose attendance falls below the mandatory 75% will not be allowed to appear for the End- Semester Examination in the relevant paper where his/her attendance is below 75%

WITHDRAWAL AND TRANSFER PROCESS

To withdraw from the college in the middle of a session, students must submit a written application to the Principal and return all college-issued documents. After withdrawal, their names will be removed from the college academic rolls permanently. Students who withdraw in the middle of a session without COI/SS will forfeit their deposits and payments made to the college.

Students who wish to withdraw their admission from the 1st semester should do so **after 30 days** from the date of their admission. To obtain a Migration Certificate, students should apply through the Head of the Institution by submitting a prescribed form available at the Dean of Students' Affairs office.

For a **Transfer Certificate**, students must obtain prior permission from Sikkim University and submit a written application to the Principal at least three days in advance. Students without COI/SS must pay a transfer fee of Rs. 50/- to the college.

STUDENT'S SLIP WITH IDENTITY CARD

Each College student will receive a slip along with Identity Card that must be carried by them at all times. When requested by the College Administration, Management, Academia, or College Discipline Committee, students must present this card. Whenever a student is promoted to the next semester, they must renew the card by providing a recent, valid, and relevant admission fee slip.

UNIVERSITY REGISTRATION CARD

Sikkim University provides a University Registration card to all students who apply for University registration by submitting a filled-in form and completing other necessary formalities. Bona fide students of Sikkim University are issued a one-time registration certificate for their chosen program of study, which does not need to be renewed after every semester. In order to register with the University, students must fill out a prescribed form and submit it through their Principal.

DRESS CODE

Students are required to wear proper college uniform while attending any official affairs of the college, including academic and administrative events. The college uniform is mandatory from Monday to Friday, and students must wear college track-suits on Wednesdays and Fridays.



Failure to wear the college uniform may result in disciplinary action.

The **college uniform** includes the following:

Coat: Navy blue with maroon and navy blue piping

Cardigan (Sweater): Navy blue

Pants: Dark grey

Shirt: White

Socks: Blue

Shoes: Black

College tracksuit includes the following:

Jumper & Joggers: Navy blue

T-shirt: White

Any white sneakers/canvas shoes



STUDENT SUPPORT

ANTI-RAGGING COMMITTEE

As per the order of Supreme Court of India and subsequent Notification from University Grants Commission (UGC), ragging constitutes one or more of any intention by any student or group of students on:

- ◆ Any act of indiscipline, teasing or handling with rudeness.
- ◆ Any act that prevents, disrupts the regular academic activity.
- ◆ Any act of financial extortion or forceful expenditure.
- ◆ Any activity which is likely to cause annoyance, hardship, psychological harm or creates fear or apprehension.
- ◆ Any act of abuse by spoken words, emails, Whatsapp, SMS or public insult etc.
- ◆ Any act of injury or infringement of the fundamental right to the human dignity.
- ◆ Any act of physical abuse causing assault, harm or danger to Health.
- ◆ Any Act of wrongful confinement, kidnapping, molesting or committing unnatural offences, use of criminal forces, trespass or intimidation.
- ◆ Any unlawful assembly or conspiracy to ragging.

PUNISHMENT PROVISIONS

Any student or group of students found guilty of ragging on campus or off campus shall be liable to one or more of the following punishments:

- Debarred from appearing in any sessional test/ university examination or withholding results
- Suspension from attending classes and academic privileges
- Withdrawing scholarships and other benefits
- Suspension from the college for a period of one month
- Cancellation of admission
- Debarred from representing the institution in any national or international meet, tournament, youth festival, etc
- Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period
- Expulsion from the institution and consequent debarring from admission to any other institution

The College has established an Anti-Ragging Committee and Anti-Ragging Squads to ensure compliance with the UGC Regulations and Sikkim University Anti-Ragging Rules, 2009. These bodies are

responsible for overseeing and regulating anti-ragging activities in various areas of the College, including Hostels, Library and Canteens. The Principal serves as the ex-officio Chairman of the Anti-Ragging Committee, while the Dean of Students' Welfare is the ex-officio Chairman of the Anti-Ragging Squad. In case of any complaint, students can approach the office of the Principal, Dean of Students' Affairs, or Head of the Department of the concerned subject.

MEMBERS OF THE ANTI-RAGGING COMMITTEE

Sl.No	Name	Designation	Contact
1	Dr. Iyatta M. Upreti	Chairman	9434191722
2	Dr. Narendra Kharel	Vice Principal	9832526431
3	Dr. Winkeyla Bhutia	Dean I/HOD Sociology	9733327084
4	Dr. Sonam Topgay Bhutia	Dean II	9614902462
5	Dr. Chunku Bhutia	Member	9609047168
6	Ms. Tenzin Peggila Bhutia	HOD, English	9564941825
7	Dr. Kalyani Sharma	HOD, Nepali	9775309257
8	Dr. Gracy M. Subba	HOD, History	9609728704
9	Mr. Samuel Rai	HOD, Political Science	9775986840
10	Dr. Tej Kumar Siwakoti	HOD, Economics	9832558110
11	Mr. Bikash Chettri	HOD. Education	8918442332
12	Dr. Sharmila Karki	HOD, EHS	9434137330
13	Ms. Sandhya Rai	HOD, EVS	7407067820
14	Mr. Pema Gyatso Sherpa	HOD, Commerce	9593288350
15	Mr. Sangay Bhutia	LDC	9609870034
16	Mrs. Saraswati Subba	Office Assistant	79733123608
17	Ms. Tshering Yangden Lachenpa	Student 6th Semester	8337859977
18	Ms. Cho Lhamu Tamang	Student 6th Semester	9564552785
19	Parents / Guardians		

MEMBERS OF ANTI-RAGGING SQUAD

Sl. No.	Name	Designation
1	Dr. Narendra Kharel	Vice Principal/
2	Dr. Winkeyla Bhutia	Dean I
3	Dr. Sonam Topgay Bhutia	Dean II
4	Dr. Sabita Tamang	Member
5	Mr. Suresh Tamang	Member
6	Ms. Tenzin Peggila Bhutia	Member
7	Ms. Sandhya Rai	Member
8	Mr. Sangay Bhutia	Member
9	Mrs. Lakpa Chhiki Tamang	Member
10	Mr. Rabin Tamang	Homeguard
11	Mr. Proves Tamang	Homeguard

Students are requested to email the screenshots of the filled up and submitted antiragging forms available in www.antiragging.in to the following email address deansgcburtuk@gmail.com

Helpline No. for Anti-Ragging grievances: 9434191722, 9733327084, 9614902462, 9832526431, 9609870034, 9933575560.

For further details students are requested to visit www.antiragging.in

Download **ANTI RAGGING** App

SAY NO TO RAGGING

YES TO JOYFUL CAMPUS

What is Ragging?
Any Act Entailing In

- Abused (physical/verbal) Abuse
- Harassment
- Intimidation/ Bullying
- Coercion/ Intimidation/ Sexual/ Physical
- Unnecessary/ Excessive/ Unjustified
- Abuse Of Power

A STUDENT BECOMING IS HARASSMENT CASES

- Discrimination of Religion
- Discrimination of Caste
- Discrimination of Language
- Discrimination of Disability
- Discrimination of Sexuality Orientation
- Discrimination of Marital Status
- Discrimination of Age
- Discrimination of Nationality
- Discrimination of Ethnicity
- Discrimination of Political Beliefs
- Discrimination of Social Class
- Discrimination of Physical Appearance
- Discrimination of Height

Download the **UGC And Ragging Helpline** APP on your android phone for **URGENT** counselling.

MHRD DEPARTMENT OF HIGHER EDUCATION
MINISTRY OF EDUCATION GOVERNMENT OF INDIA

Ugachin **विद्यया ऽपि विद्यायाः**
University Grants Commission
Quality Higher Education For All

Foolishly I ragged & got suspended

Will I get prosecuted?

What about my Job prospects?

Download **ANTI RAGGING** App

MY FUTURE IS A BIG ?

Remember **RAGGING** is for **LOSERS**

Visit UGC Website in www.ugc.ac.in & www.anti-ragging.in to see UGC Anti Ragging regulations.
Or the Helpline 1
Immediately call UGC And Ragging Helpline: 1800-180-0222 (24x7 toll free)
Or text at 5:10 to 5:10 to 9846161/anti-ragging.in

MHRD DEPARTMENT OF HIGHER EDUCATION
MINISTRY OF EDUCATION GOVERNMENT OF INDIA

Ugachin **विद्यया ऽपि विद्यायाः**
University Grants Commission
Quality Higher Education For All

Download **ANTI RAGGING** App

SAY NO TO RAGGING

BEFORE YOU EVEN THINK OF RAGGING

THINK OF

- Humiliation
- Suspension
- Ruined Career
- Blacklisting
- Expulsion
- Possible Prosecution

Don't just stand and watch. Stop Ragging! Show Character

Remember **RAGGING** is for **LOSERS**

Visit UGC Website in www.ugc.ac.in & www.anti-ragging.in to see UGC Anti Ragging regulations.
Or the Helpline 1
Immediately call UGC And Ragging Helpline: 1800-180-0222 (24x7 toll free)
Or text at 5:10 to 5:10 to 9846161/anti-ragging.in

MHRD DEPARTMENT OF HIGHER EDUCATION
MINISTRY OF EDUCATION GOVERNMENT OF INDIA

Ugachin **विद्यया ऽपि विद्यायाः**
University Grants Commission
Quality Higher Education For All

DON'T RAG, JUST INTERACT

Visit UGC website in www.ugc.ac.in & www.anti-ragging.in to see UGC Anti Ragging Regulations

RAGGING IS AN ANTI-EDUCATIONAL PUNISHABLE

Are you being ragged ?

Immediately call UGC And Ragging Helpline: 1800-180-0222 (24x7 toll free)
Or send an e-mail to anti-ragging@ugc.in

Join hands to make your campus ragging free

Download **ANTI RAGGING** App

MHRD DEPARTMENT OF HIGHER EDUCATION
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University Grants Commission
Quality Higher Education For All

Affidavit Registration Form For Affiliated Colleges

Field Marked with *are compulsory.

Student's Details

First Name

Middle Name (optional)

Surname /Last Name

Mobile Number (+91)

Email ID

Gender

City

State

Country

PARENT/GUARDIAN NAME

Parent/Guardian Name*

Parent/Guardian Phone Number (+91)*

Parent/Guardian Email*

Parent/Guardian City*

Parent/Guardian State*

Parent/Guardian address*

COLLEGE AND COURSE DETAILS

State in which college is based*

College Name (Select CollegeState First)*

**Select College First and Then Fill The Following
as Per The College Details**

College Director's Name*

College Phone Number (+91)

College Landline Number (Optional)

Details of the Course (UG/PG/Diploma)*

Name of the Course

Number of students in your class*

Current year study*

Nearest Police station to your college*

UGC Regulations

I confirm that I have read UGC's regulations on Ragging.(To read, click on the link [ABSTRACT OF UGC REGULATIONS ON RAGGING](#))

I confirm that I have read the Judgment of the Hon. Supreme Court on prevention of Ragging.(To read, click on the link [SUMMARY OF THE JUDGMENT OF THE HON. SUPREME COURT](#))

I promise that I will not indulge in Ragging or any form of violent behaviour. Neither will I tolerate being ragged or subjected to violence.

I understand that if I am accused of Ragging, the responsibility is on me to prove that I am not guilty.

I will not remain a spectator to acts of Ragging. I will report the matter immediately to my Principal/Director and/or to the Anti Ragging Help line at 1800 180 5522 or email to info@antiragging.in

CONFIDENTIAL SURVEY

Please answer these questions truthfully and honestly because this survey is totally Confidential, So no part of this survey is going to show anything to your college.

Your college will only know that you have participated in this survey

Were you ever ragged ? *

- No Yes

Did you ever rag anybody ? *

- No Yes

What is the phone number of National Anti Ragging Help Line *

Does ragging happen in your college ? *

- No Mild Severe

WARNING: Please Recheck Your Details (specially Email addresses and Mobile) Before Submitting the form
I have rechecked the form and confirm that all the details are correct

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

In case of any grievances, students can approach the committee assigned for this purpose. The committee members will investigate the matter thoroughly and provide a resolution. The teachers are watchful of the activities taking place within the campus to ensure a safe and secure environment. Additionally, CCTV cameras have been installed in various locations across the campus as a precautionary measure. The members are :

Sl.No.	Name	Designation
1	Dr. Narendra Kharel	Convener
2	Dr. Gayatri Pradhan	Co-Convener
3	Dr. Winkeyla Bhutia	Dean I
4	Dr. Sonam Topgay Bhutia	Dean II
5	Dr.Chunku Bhutia	Member
6	Dr.Bandana Sarda	Member
7	Mr.Bikash Chettri	Member
8	Mr.Suresh Tamang	Member
9	Mrs. Dechen O. Bhutia	Member

GENDER SENSITIZATION UNIT

SGC, Burtuk is dedicated to creating a safe and healthy environment for work and study, free from any form of sexual harassment, intimidation, discrimination, or exploitation. To comply with the Sikkim University Policy against Sexual Harassment, which adheres to the guidelines set forth by the Hon'ble Supreme Court of India, SGC, Burtuk has formed a Gender Sensitization Unit (GSU).

The GSU works towards promoting gender-sensitive and congenial work environment in the campus through regular sensitization programs. The unit is accessible to all employees and students, and anyone can lodge a complaint related to any such issue. A Complaint Screening Committee will be designated to address the issue and forward the case to the Committee for necessary action.

The GSU takes serious note of any severe violation of the basic principles of gender sensitivity and justice and aims to empower women in the campus.

MEMBERS OF THE GENDER SENSITISATION UNIT

Sl. No.	Name	Designation
1	Mrs. Kinzang D. Bhutia	Convener
2	Dr. Sonam Topgay Bhutia	Co-convener
2	Dr. Chunku Bhutia	Member
3	Dr. Sabita Tamang	Member
4	Mrs. Dolma T. Ethenpa	Member
5	Mrs. Swarnim Subba	Member
6	Dr. Winkeyla Bhutia	Member
7	Dr. Lieutenant Tseten U Bhutia	Member
8	Dr. Kunzang Peden Bhutia	Member
9	Mrs. Srijana Khaling	Member
10	Dr. Chokey N. Bhutia	Member
11	Dr. Tshering L. Bhutia	Member
12	Mr. Narayan Sharma	Member

BUS TRANSPORT

The College provides transportation services to students with two College buses that operate between SGC, Tadong to SGC, Burtuk and Ranipool to SGC, Butuk on all working days. To avail of this service, students are required to obtain a monthly bus pass from the college office. For further details the students can contact Mr. Sanjay Tamang, Ph No: 9933575560



EDUCATIONAL AWARDS AND SCHOLARSHIPS

The College recognizes and awards deserving students for their achievements in various areas such as academics, co-curricular activities, games, and sports. Prizes and certificates are given to those who exhibit exceptional performance or general proficiency in their respective fields. The College offers a wide range of scholarships to students, including prestigious ones such as the CM Meritorious Scholarship, HRDD Scholarships, Social Welfare Scholarships, and others. These scholarships are available to deserving students based on various criteria, such as academic merit or financial need. The specific eligibility criteria and selection process for each scholarship may differ and are governed by the rules and regulations established by the state government. The aim is to provide support and assistance to students in their pursuit of education and to recognize their achievements and potential.

For information regarding scholarship, the students can contact the Nodal Officer : Dr. Tej Kumar Siwakoti, Assistant Professor, Department of Economics, Sikkim Government College, Burtuk, Ph. : +91 9832558110.

EXTRA CURRICULAR ACTIVITIES

At SGC, Burtuk it is acknowledged that student life encompasses more than just classroom studies and academic pursuits. Thus, the college promotes involvement in a wide range of extracurricular activities as a means of fostering the development of confident, socially conscious individuals. SGC, Burtuk offers ample support to students to pursue their interests and excel in their respective fields. Faculty members are required to mentor students in at least one activity of their choice, and the college's numerous academic and cultural associations provide platforms for students to showcase their talents and earn accolades.



NATIONAL SERVICE SCHEME (NSS)

The National Service Scheme (NSS) is a program sponsored by the Ministry of Human Resource Development, Government of India, and is aimed at character building and promoting discipline among students. The College has two NSS units, each with a capacity of 100 students, and encourages those interested in social activities and a possible career in the Armed Forces to join.

The Programme Officers for NSS are :

1. Dr. Sonam Topgay Bhutia Unit I
2. Ms. Tenzin Peggila Bhutia Unit II





NATIONAL CADET CORPS (NCC)

NCC or National Cadet Corps is an integral part of SGC, Burtuk. The college has two NCC units, namely 3 Sikkim Battalion NCC and 1 Sikkim Battalion NCC. The former is a composite unit catering to both Senior Division (Boys) and Senior Wing (Girls), while the latter is an all-girls Senior Wing unit. The cadets enrolled in NCC are trained in various aspects of armed forces including physical training, adventure activities, social service, and more over a period of three years. The training not only helps in personality development but also provides ample opportunities for serving the community and the nation. Students interested in joining the NCC can do so by submitting an application in the prescribed form with the appointed NCC Officers of the College.

1. Dr. Lieutenant Tseten Uden Bhutia (3 Sikkim Battalion NCC)
2. Ms. Lakhi Doma Bhutia (1 Sikkim NCC Girls Battalion)





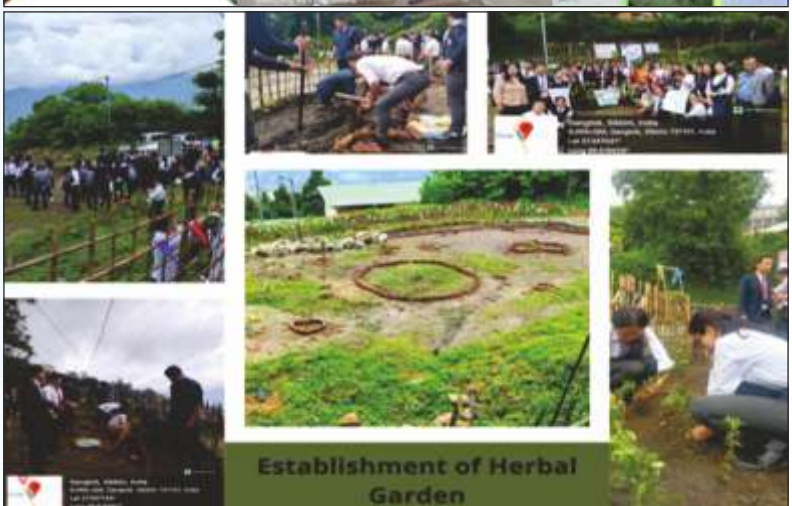
ECO CLUB

The Eco Club was established in the year 2018. The main objective of this club is to create environmental consciousness among the students and to inculcate in students the environmental ethics. It consists of members from the teaching fraternity, non-teaching staff and students. Various activities and competitions are organized by the club to commemorate special occasion as in World Environment Day, Green Consumers Day, A Day for Mother Earth, Gandhi Jyanti and so on.

Eco Club Members

Ms. Sandhya Rai	Convener
Mrs. Swarnim Subba	Co-Convener
Mr. Samuel Rai	Member
Mr. Suresh Tamang	Member
Ms. Sandhya Tamang	Member
Mrs. Srijana Khaling	Member
Dr. Sharmila Karki	Member
Mrs. Parbati Gurung	Member
Mr. Kushal Tamang	Member
Mr. Rangeet Gurung	Member



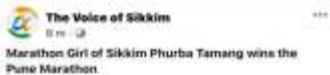


SPORTS

The College recognizes the importance of sports and cultural activities in the holistic development of students and has incorporated them into the regular curriculum. The primary objective is to provide a platform for students to develop their physical and mental abilities in a comprehensive manner. Active participation in various sports and games not only promotes physical fitness but also helps students develop leadership skills, teamwork, and sportsmanship. The College supports and encourages students to participate in these activities by providing the necessary infrastructure and resources to help them achieve their full potential. Students have the opportunity to participate in a variety of sports, such as football, volleyball, cricket, taekwondo, and boxing, among others. Students from SGC, Burtuk have also represented the state in various sports.

Committee Members:

1. Dr. Gyaltsen T. Bhutia - Convenor
2. Mr. Sonamla Ethenpa - Member
3. Mr. Bikash Chettri - Member
4. Ms. Lhaki D. Bhutia - Member
5. Ms. Sandhya Tamang - Member
6. Mr. Tenzing P. Lepcha - Member
7. Ms. Tenzin P. Bhutia - Member
8. Mr. Pema G. Sherpa - Member
10. Mr. Arjun Gurung - Multi Task Office Staff





CULTURAL COMMITTEE

The College considers cultural activities an integral part of the curriculum and encourages students to participate in them actively. These activities help students to develop their leadership skills, teamwork, and creativity while promoting cultural awareness and diversity. The Cultural Committee of the College is highly active and regularly organizes a variety of co-curricular activities to provide students with opportunities for creative expression. These activities include music, dance, drama, and other events that cater to the diverse interests of students. The committee also showcases the talent of students during the annual cultural fest, and they have won several accolades in various national and state-level competitions.

Committee Members:

- | | | |
|-----|-----------------------|--------------------------|
| 1. | Mrs. Dechen O. Bhutia | -Convener |
| 2. | Ms. Bindhya Chettri | -Co-Convener |
| 3. | Dr. Sonam T. Bhutia | -Member |
| 4. | Mrs. Srijana Khaling | -Member |
| 5. | Mrs. Swarnim Subba | -Member |
| 6. | Ms. Lhaki D. Bhutia | -Member |
| 7. | Mrs. Rinu Thapa | -Member |
| 8. | Mrs. Kinzang Bhutia | -Member |
| 9. | Mrs. Rajani Pradhan | -Member |
| 10. | Mr. Arjun Gurung | -Multi Task Office Staff |
| 11. | Mr. Sanjay Tamang | -Office Attendant |





Sage Barak @sagebarak
 NSS volunteers of Barak dance performance on the occasion of their Institutional Change a Leadership and Personal Development organized by Solikh State NSS cell and Dept of Sports and Youth Affairs, Government of Solikh.



ANIMAL CARE & COMPASSION CELL

The Animal Care and Committee at SGC Burtuk was established with the aim of promoting empathy towards stray animals among students. This committee strives to raise awareness about animal protection laws and to unite animal-loving faculty members and students in protecting and rescuing animals in and around the college campus. The committee's main objectives include minimizing human-animal conflicts, promoting animal rights and advocacy, volunteering in animal birth control camps, supporting local animal shelters, conducting fundraising workshops, and publishing success stories. Additionally, the committee rewards active students with certificates to encourage them to work for animal welfare at a macro level in the future. The committee organizes events such as visits to animal shelters to donate food, medicines, and sanitary goods, aiming to instil empathy and sensitivity towards animals among students.

COMMITTEE MEMBERS:

1.	Mrs. Srijana Khaling	Convenor
2.	Ms. Sandhya Rai	-Member
3.	Ms. Sandhya Tamang	-Member
4.	Dr. Lieutenant Tseten U. Bhutia	-Member
5.	Mrs. Kaden L. Bhutia	-Member
6.	Mrs. Rajani Pradhan	-Member
7.	Ms. Sapna Tamang	-Member

COMMITTEE MEMBERS:



STUDENTS REPRESENTATIVE COUNCIL

The College has established a functional Students Representative Council (SRC) that operates under the guidance of the Dean of Students' Affairs. The SRC is responsible for arranging co-curricular and welfare events within the campus to ensure optimal performance in promoting student welfare but can be disbanded by the Chairperson if there are any constitutional breaches. The SRC is chaired by the Principal and offers students a platform to express their needs and requests. The SRC comprises elected student representatives, and annual elections are held to allow students to contest and win positions in the council. The SRC also coordinates the Annual College Festival "VIBES", which features a variety of activities such as dance, music, drama, food festivals and fashion shows.



RULES AND REGULATIONS OF SIKKIM GOVERNMENT COLLEGE, BURTUK

Students/Parents/Guardians should acquaint themselves thoroughly with the following rules :

1. Students must strictly observe and follow all the rules, regulations, and traditions of the College.
2. All students must conduct themselves befitting their status as students of the College both within and outside the campus. They are answerable to the Principal for their behaviour in general and within the College campus in particular.
3. Insubordination or misconduct of any kind, indecent gestures or remarks, offensive graffiti or pestering misuse of electronic media like Facebook, Instagram, Twitter, WhatsApp, etc. to malign the College and teachers will be viewed as a serious breach of discipline. Such cases will be dealt with severely, and the defaulter will be expelled from the Institution without any notice.
4. Smoking, gambling, use or possession of alcohol/drugs by the students is prohibited at all times. Such cases, regardless of circumstances, will result in immediate expulsion without any further appeal for readmission.
5. Students are expected to acquaint themselves regularly with the information displayed on the College notice boards.
6. No fund collection for any purpose whatsoever shall be allowed in the College without the explicit permission of the Principal.
7. Students are not allowed to hold any meeting or rallies, invite guests or arrange for any person to address any gathering in the campus without the prior permission of the Principal.
8. Students must carry their Identity Card with them at all times as they may be asked to produce the same at any time.
9. Any person, people, or students other than the authorized official/staff, if found mishandling the College gate and property will be automatically subjected to law and the Police.
10. Students living on their own must make satisfactory living arrangements with a local guardian approved of by the Principal.
11. Students requiring railway/air travel concessions should apply to the Principal in the appropriate form(s) at least three days in advance. Requests for immediate issue of such concession will not be entertained.
12. Students are required to be dressed in proper uniform when in College.

13. Each student shall conduct herself/himself, both within and outside the campus of the College, in a manner befitting a student of a prestigious College. Each student shall show due respect and courtesy to the teachers, administrators, staff of the College, and to the visitors and residents of the College, and good behaviour to their peers.
14. Lack of courtesy and decorum, unbecoming conduct within and outside the College, wilful damage to College property, removal of any property belonging to the College, fellow students or other personnel and residents of the College, use of abusive language, disturbing fellow students in their studies, breach of rules and regulations of the College, adoption of unfair practices in tests, quizzes, assignments, or examinations, noisy and unruly behaviour, etc. shall constitute a violation of the code of conduct.
15. Loud talking, loitering or congregating, being a source of distraction and annoyance to others is not permitted.
16. Use of cell phones is strictly prohibited in all academic areas of the campus. Its use would entail confiscation of the handset. It would be returned only at the end of the course or after a settlement with the Principal and Discipline Committee along with the defaulter's Parents.
17. Students will not operate any machinery/equipment without the permission of the instructor.
18. No responsibility will be accepted by the College for any injury, loss, or damage to the personal articles of students.
19. It is compulsory for the students to attend functions/activities organized by the College on various occasions, in proper College uniform, whether the function falls on a working day or on holiday unless notified otherwise. Absence from such function without valid reasons will invite disciplinary action.
20. Participating in ragging, political activities, or engaging in any conduct that is harmful to the reputation of the College is strictly prohibited for students. Any student found be violating this rule or causing disrepute to the College will face expulsion.
21. The college expects its students to respect the college property and take care of it. If any damage is caused to the college property or furniture due to the student's neglect or wilful act, the student will have to compensate for the same. The college takes the defacing of its property walls very seriously and any student found doing so will be subjected to disciplinary action.

22. The college expects its students to be responsible and conserve resources like electricity and water. Students should make all possible efforts to conserve electricity and water by switching off lights and fans when not in use. They must also help keep the college neat and clean, and maintain the gardens.
23. The college has a strict policy against smoking, alcohol, and drugs on campus. Any student found violating this policy will face strict disciplinary action, which may lead to expulsion from the college.
24. The college expects its students to keep themselves informed about the latest developments and notices related to the college. The notices displayed on the college/hostel notice boards will be considered as being served to the students. Therefore, students are advised to regularly check the notices displayed on the notice boards.
25. Any of the above listed offence attracts a mandatory punching of the Identity Card by the Discipline Committee members. If the number of punches reaches 3 (three) then he/she shall be automatically rusticated from the College.
26. The Convener, Discipline Committee, in consultation with the committee members and with the approval of Principal, reserves the right to modify any of the College rules as and when necessary.
27. The decision of the Principal in all matters shall be final.
28. Any student(s) involved in verbal or physical assault with teaching or non-teaching members of the institution if guilty will be rusticated or expelled from the College. Names of the defaulters will be reported by the Discipline Committee.
29. Character Certificate will be issued by the Head of the Institution on receipt of clearance from the College Discipline Committee.
30. Smoking and consumption of tobacco or any intoxicating or narcotic substance is strictly prohibited in the campus. The defaulter will be fined Rs. 500/- on the spot or imprisonment up to 6 months and may lead to rustication from the College.

The Importance of Internet Ethics at SGC, Burtuk

In today's digital age, social media platforms have become popular mediums for students to express their opinions, share photos, and videos. At SGC, we expect all students to adhere to internet ethics and respect the rights, prestige, and reputation of the college, its teachers, and the local culture of Sikkim. Any violation of internet ethics will result in disciplinary action as deemed fit by the college, depending on the severity of the violation.

STATUTE RELATING TO MAINTENANCE OF DISCIPLINE AMONGST THE STUDENTS/VISITORS OF THE COLLEGE

1. Powers relating to discipline and disciplinary action are vested in the Discipline Committee appointed by the Principal. Further, every staff member has authority to prevent disorderly behaviour in the premises of the College.
2. Without prejudice to the generality of power to enforce discipline under the ordinances, the following shall amount to acts of gross indiscipline:
 - a) Coming to College without proper College uniform.
 - b) Coming to College with indecent hair style, the type and length of which has been specified by the Discipline Committee.
 - c) Ragging in any form in the premises of the College.
 - d) Physical assault or threat to use physical force against any member of the teaching/non-teaching staff of the College and against any student or member of public within premises of the College.
 - e) Carrying or threats to use any weapon with an intention to cause injury to any students/staff/visitor of the College.
 - f) Any violation of the provisions of the Civil Rights Protection Act, 1976. Violation of the status, dignity and honour of any student.
 - g) Any practice, whether verbal or otherwise, derogatory to women.
 - h) Any attempt of bribery or corruption in any manner.
 - i) Willful destruction of College property.
 - j) Creating ill will or intolerance on religious or communal grounds.
3. Unauthorized entry within the College premises is strictly prohibited. If any person is found within the College premises without proper permission and he/she fails to satisfy the Discipline Committee about the intent of his/her visit, then it will be considered as a violation of the conduct of the College and their case may be reported to the nearest police station/outpost. This is also applicable for vehicles other than those permitted by the College authorities.
4. Without prejudice to the generality of its powers relating to the maintenance of discipline and taking such action in the interest as may deem appropriate, the Discipline Committee may, in the exercise of its powers aforesaid, order or direct:

- a. That any student(s) be expelled, or for a stated period, rusticated, or not allowed to attend a course or courses of study in a Department of the College for a stated period. Be fined, be debarred from giving a departmental examination or University Examination.
 - b. That the result of the student(s) concerned, in the examination(s) in which he/she appeared be withheld or cancelled.
 - c. That the student(s) be suspended from the College till completion of pending enquiry.
5. The College Authorities shall have authority to exercise all such disciplinary powers over students as they may find necessary for proper conduct of the College.
 6. Without prejudice to the powers of the Discipline Committee, detailed rules of discipline and proper conduct in class rooms/laboratories/College campus may be supplemented where necessary by Heads of the Departments. Each student is expected to study and follow these rules.
 7. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Discipline Committee and other authorities of the College who may be vested with the authority to exercise discipline under the rules and regulations that have been framed by the College.



UNDERTAKING

I S/o

..... R/o have gone through the statute relating to maintenance of discipline amongst the student/visitor of the College.

That I have fully understood the statute.

That I submit myself to the disciplinary jurisdiction of the Discipline Committee and authorities of the College who may be vested with the authority to exercise discipline under the rules and regulations that have been framed by the College.

That I will not be involved in any verbal or physical assault of any fellow student(s), teaching and non-teaching members of the College.

That I am fully aware, if found guilty of taking part in such activities/involved in any form of intoxication, I will be rusticated or expelled from the college.

Signature of Parent/Guardian

Signature of Student

Date

Signature of Convener,
Discipline Committee

To be submitted along with the admission form

UNDERTAKING

I S/o
..... R/o have gone
through the statute relating to maintenance of discipline amongst the
student/visitor of the College.

That I have fully understood the statute.

That I submit myself to the disciplinary jurisdiction of the Discipline
Committee and authorities of the College who may be vested with the
authority to exercise discipline under the rules and regulations that have
been framed by the College.

That I will not be involved in any verbal or physical assault of any fellow
student(s), teaching and non-teaching members of the College.

That I am fully aware, if found guilty of taking part in such
activities/involved in any form of intoxication, I will be rusticated or
expelled from the college.

FACULTY PROFILE

PRINCIPAL

Sl. No.	Name	Designation	Qualification
1	Dr. Iyatta M. Upreti	Principal	M.A., Ph.D.

VICE PRINCIPAL

Sl. No.	Name	Designation	Qualification
1	Dr. Narendra Kharel	Vice Principal	M.A., M.Phil., Ph.D.

DEPARTMENT OF ENGLISH

Sl. No.	Name	Designation	Qualification
1	Ms. Tenzin Peggila Bhutia	HOD/Assistant Professor	M.A. (NET)
2	Mrs. Dolma T. Ethenpa	Assistant Professor	M.A. (SLET)
3	Mrs. Swarnim Subba	Assistant Professor	M.A., B.Ed. (SLET)
4	Mrs. Namgyal Doma Bhutia	Assistant Professor	M.A., B.Ed. (NET)



DEPARTMENT OF NEPALI

Sl. No.	Name	Designation	Qualification
1	Dr. Kalyani Sharma	HOD/Assistant Professor	M.A., M.Phil., Ph.D. (NET)
2	Dr. Sabita Tamang	Associate Professor	M.A., Ph.D. (NET)
3	Mr. Narayan Sharma	Assistant Professor	M.A.

DEPARTMENT OF HISTORY

Sl. No.	Name	Designation	Qualification
1	Dr. Gracy M. Subba	HOD/Assistant Professor	M.A., Ph.D.
2	Mr. Sonamla Ethenpa	Assistant Professor	M.A., M.Phil. (NET)
3	Mr. Lobsang C. Lepcha	Assistant Professor	M.A. B.Ed. P.G Diploma (NET, SLET)
4	Mr. Tenzing P. Lepcha	Assistant Professor	M.A. (SLET)
5	Mrs. Bindhya Chettri	Assistant Professor	M.A. M.Phil. (SLET)

DEPARTMENT OF POLITICAL SCIENCE

Sl. No.	Name	Designation	Qualification
1	Mr. Samuel Rai	HOD/Assistant Professor	M.A., M.Phil.
2	Dr. Chunku Bhutia	Assistant Professor	M.A., M.Phil., Ph.D. (NET, SLET)
3	Dr. Lieutenant Tseten U. Bhutia	Assistant Professor	M.A., M.Phil., Ph.D. (NET-JRF)
4	Dr. Maheshwari Kharga	Assistant Professor	M.A., M.Phil., Ph.D. (NET, SLET)
5	Dr. Chokey N. Bhutia	Assistant Professor	M.A., M.Phil. Ph.D. (NET, SLET)

DEPARTMENT OF EDUCATION

Sl. No.	Name	Designation	Qualification
1	Mr. Bikash Chettri	HOD/Assistant Professor	M.A. (NET)
2	Dr. Bandana Sarda	Assistant Professor	M.A., Ph.D., B.Ed. (SLET)
3	Dr. Kunzang Peden Bhutia	Assistant Professor	M.A., M. Ed., Ph.D. (NET, SLET)
4	Mrs. Kinzang Bhutia	Assistant Professor	M.A., M.Phil. (NET)
5	Ms. Lakhi Doma Bhutia	Assistant Professor	M.A., B.Ed. (NET)
6	Mrs. Dechen Ongmu	Assistant Professor	M.A., M.Phil. (SLET)

DEPARTMENT OF SOCIOLOGY

Sl. No.	Name	Designation	Qualification
1	Dr. Winkeyla Bhutia	HOD/Associate Professor	M.A., Ph.D., B.Ed. (NET, SLET)
2	Dr. Gayatri Pradhan	Associate Professor	M.A., Ph.D. (NET)
3	Mrs. Srijana Khaling	Assistant Professor	M.A., M.Phil. (NET)
4	Mrs. Chung Chung D. Bhutia	Assistant Professor	M.A., M.Phil. (NET-JRF)
5	Ms. Sandhya Tamang	Assistant Professor	M.A. B.Ed. (NET-JRF)
6	Dr. Yashmin Bhandari	Assistant Professor	M.A., Ph.D.

DEPARTMENT OF ECONOMICS

Sl. No.	Name	Designation	Qualification
1	Dr. Tej Kumar Siwakoti	HOD/Assistant Professor	M.A., Ph.D., D. Litt.
2	Dr. Narendra Kharel	Vice Principal/ Associate Professor	M.A., M.Phil., Ph.D.
3	Mrs. Kaden Lhamu Bhutia	Assistant Professor	M.A. (NET)
4	Mrs. Rajani Pradhan	Assistant Professor	M.A.
5	Dr. Gyaltzen T. Bhutia	Assistant Professor	M.A., Ph.D., B.Ed. (STET)

DEPARTMENT OF EHS/EVS

Sl. No.	Name	Designation	Qualification
1	Dr. Sharmila Karki	HOD/Associate Professor	M.A., M.Phil., Ph.D.
2	Ms. Sandhya Rai	HOD/Assistant Professor	M.Sc. Forestry (NET Environmental Science)

DEPARTMENT OF COMMERCE

Sl. No.	Name	Designation	Qualification
1	Mr. Pema Gyatso Sherpa	HOD/Assistant Professor	M.Com. (NET)
2	Mr. Suresh Tamang	Assistant Professor	M.Com. (NET)
3	Mrs. Rinu Thapa	Assistant Professor	M.Com.
4	Dr. Tshering Lhamu Bhutia	Assistant Professor	M.Com., Ph.D. (SLET)
5	Dr. Sonam Topgay Bhutia	Assistant Professor /Dean-II	M.Com., Ph.D. (NET)
6	Mr. Allied C. Lepcha	Assistant Professor	M.Com. (NET)

NON TEACHING STAFF OF SIKKIM GOVERNMENT COLLEGE, BURTUK.

Sl. No.	Name	Designation
1	Mr. Phurba Sherpa	Administrative Officer
2	Mr. Chewang Tshering Bhutia	HA
3	Mrs. Mamta Pradhan	Nursing Officer
4	Mrs. Lakpa Chhiki Tamang	Librarian
5	Mr. Sangay Bhutia	LDC
6	Ms. Sapna Tamang	LDC
7	Mrs. Gayatri Rasaily	LDC
8	Mrs. Sonam Lhamu Bhutia	Computer Operator
9	Mr. Ruben Rai	Bus Driver
10	Ms. Mingma Lhamu Tamang	Office Assistant
11	Mrs. Saraswati Subba	Office Assistant
12	Mr. Ashish Khati	Driver
13	Mr. Pema Norbu Sherpa	Ambulance Driver
14	Mr. Rohit Lohar	Driver
15	Mr. Palden Bhutia	Office Attendent
16	Mrs. Ekit Lepcha	Office Attendent
17	Mr. Sanjay Tamang	Office Attendent
18	Mr. Ronald Pradhan	Office Attendent
19	Mr. Chandra Kumar Gurung	Office Attendent
20	Mr. Arjun Gurung	Multi Task
21	Mr. Suresh Thapa	Safaikarmachri
22	Mrs. Parbatti Gurung	Safaikarmachri
23	Mr. Kushal Tamang	Safaikarmachri
24	Mr. Ranjeet Gurung	Safaikarmachri
25	Mr. Subash Subba	Chowkidar
26	Mr. Rabin Tamang	Homeguard

NON TEACHING STAFF OF SIKKIM GOVERNMENT COLLEGE, BURTUK.

Sl. No.	Name	Designation
27	Mr. Proves Tamang	Homeguard
28	Ms. Punam Chettri	Office Assistant
29	Pempa Tshering Bhutia	Night Guard

CO-CURRICULAR ACTIVITIES





SIKKIM GOVERNMENT COLLEGE, BURTUK ACADEMIC CALENDAR 2024

1	01st February	Resumption of odd Semester classes after winter vacation
2	12th to 27th February	End Term (Odd Semester) Examination
3	25th February to 5th March	NCC Annual Training Camp
4	1st March	Commencement of Even Semester
5	2nd Week of March	Counseling Session for Students
6	5th to 16 March	NCC B & C Certificate Examination
7	8th March	International Women's Day
8	1st Week of April	Publication of Results
9	4th Week of April	First Sessional Test (Even Semester)
10	2nd Week of May	Second Sessional Test (Even Semester)
11	5th June	World Environment Day
12	15th June	Filling of Examination form
13	21st June	International Yoga Day
14	28th June	Last date of (Even Semester) Classes
15	1st to 15th July	End Term (Even Semester) Examination
16	16th to 31st July	Summer Vacation
17	1st Week of August	Commencement of Odd Semester (Academic Year 2024-2025)
18	2nd Week of August	Counseling Session for Students
19	3rd Week of August	NSS Summer Camp
20	12th August	College Foundation Day
21	1st to 15th August	Independence Day Parade/ Swachhata Pakhwada
22	Last Week of August	Publication of Results
23	5th September	Teacher's Day
24	2nd Week of September	First Sessional Test (Even Semester)
25	24th September	NSS Blood Donation Camp
26	2nd Week of October	Second Sessional Test (Even Semester)
27	15th November	Filling of Examination form
28	28th November	Last date of (Odd Semester) Classes
29	1st to 15th December	End Term (Odd Semester) Examination
30	16th to 26th December	NCC Annual Training Camp
31	16th Dec. 2024 to 31st Jan. 2025	Winter Vacation
32	17th to 26th January	Republic Day Parade
33	Last Week of January	Publication of Results



1. COLLEGE MANAGEMENT COMMITTEE

(i)	Dr. Iyatta M. Upreti	Principal
(ii)	Dr. Narendra Kharel	Vice Principal
(iii)	Dr. Winkeyla Bhutia	Dean of Students Welfare I/HOD Sociology
(iv)	Dr. Sonam Topgay Bhutia	Dean of Students Welfare II
(v)	Mr. Tenzin Peggila Bhutia	HOD, English
(vi)	Mr. Samuel Rai	HOD, Political Science
(vii)	Dr. Kalyani Sharma	HOD, Nepali
(viii)	Dr. Gracy M. Subba	HOD, History
(ix)	Mr. Bikash Chettri	HOD, Education
(x)	Mr. Pema Gyatso Sherpa	HOD, Commerce
(xi)	Ms. Sandhya Rai	HOD, EVS
(xii)	Dr. Sharmila Karki	HOD, EHS
(xiii)	Dr. Sabita Tamang	Department of Nepali
(xiv)	Mr. Phurba Sherpa	ADM
(xv)	Mrs. Lakpa C. Tamang	Librarian

2. DISCIPLINE COMMITTEE

(i)	Dr. Winkeyla Bhutia	Dean of Students Welfare I
(ii)	Dr. Sonam Topgay Bhutia	Dean of Students Welfare II
(iii)	Dr. Sabita Tamang	Member
(iv)	Dr. Sharmila Karki	Member
(v)	Mr. Suresh Tamang	Member
(vi)	Dr. Lieutenant Tseten U. Bhutia	Member
(vii)	Dr. Chunku Bhutia	Member
(viii)	Mr. Tenzing P. Lepcha	Member
(ix)	Mrs. Dolma T. Ethenpa	Member
(x)	Mr. Samuel Rai	Member
(xi)	Mr. Narayan Sharma	Member
(xii)	Mrs. Rinu Thapa	Member

Sl. No.	Name	Committee	Designation
1	(i) Dr. Winkeyla Bhutia (ii) Dr. Sonam Topgay Bhutia	Career Counseling & Placement Cell	(i) Dean I (ii) Dean II
2	Dr. Narendra Kharel	Library Committee	Vice Principal, Convener
3	Dr. Gyaltzen T. Bhutia	Sports Committee	Convener
4	Mrs. Dechen O. Bhutia	Culture Committee	Convener
5	Mrs. Namgyal D. Bhutia	Literary Committee	Convener
6	(i) Mr. Allied C. Lepcha (ii) Mr. Pema G. Sherpa	Website Management and Social Media	(i) Convener (ii) Co-Convener
7	Ms. Sandhya Rai	Eco Club	Convener
8	Mrs. Chung Chung Bhutia	Red Ribbon Club	Convener
9	Mr. Tenzing P. Lepcha	Photography club	Convener
10	Mr. Suresh Tamang	Equal Opportunity Cell	Convener
11	Mr. Samuel Rai	Canteen Committee	Convener
12	Dr. Chunku Bhutia	Research Cell	Convener
13	Mr. Suresh Tamang	Entrepreneurship Development Cell	Convener
14	Dr. Winkeyla Bhutia	Women Development Cell	Convener
15	Mrs. Kinzang Bhutia	Gender Sensitisation Unit	Convener
16	Dr. Narendra Kharel	OBC Cell	Convener
17	Mr. Sonamla Ethenpa	ST/SC Cell	Convener
18	Dr. Sabita Tamang	Cell for Minority	Convener
19	Ms. Bindhya Chettri	Yoga Cell	Convener
20	Mr. Samuel Rai	Sound System & Event Management Committee	Convener
21	Mrs. Dolma T. Ethenpa	Newsletter Committee	Convener -I
21	(i) Mrs. Namgyal D. Bhutia (ii) Dr. Kalyani Sharma	College Magazine Committee	(i) Convener -I (ii) Convener-II
22	Mr. Allied C. Lepcha	National Apprenticeship Training Scheme Committee (NATS)	Convener
23	Mr. Tenzing P. Lepcha	AISHE Cell	Nodal Officer
24	Dr. Gyaltzen T. Bhutia	Yuva Tourism Club	Nodal Officer

STUDENT CORRESPONDENCE PROCEDURES

1. Any correspondence related to students should contain the following details: Name, Class, Roll No. and Mobile No. (if available).
2. Requests for character certificates or similar recommendations should be made in writing to the Principal, with complete information about the student concerned. Such requests should be submitted in advance.
3. For any University-related queries or clarifications, students should approach the Vice-Principal. For all other related matters, they should contact the Dean of Students Affairs.

CONTACT US AT

Sikkim Government College, Burtuk
Old India Press, Upper Burtuk, Gangtok, Pin -737101
☎ 03592-204019 | ✉ principalsgcburtuk@gmail.com



COLLEGE ANTHEM

महाविद्यालय गीत

कञ्चनजङ्गाको काखमा बसी,
टिस्टा रङ्गितको अवीरल गति
पवित्र सुरम्य तपोवन सिक्किम
शिक्षा सत्कर्मको सन्देश फैलाउने
बुर्तुक महाविद्यालय हाम्रो
(विद्या परम भूषणम्)३

कला र संस्कृतिको धनी हौं हामी
विभिन्न पुष्प गुच्छा भरए पनि
एउटै मालामा उनिएका छौं हामी
वसुदैवकुटुम्बकमको मन्त्र अँगाली
शिक्षा सत्कर्मको सन्देश फैलाउने
बुर्तुक महाविद्यालय हाम्रो
(विद्या परम भूषणम्)३

चाँप र गुराँसको लाली सुहाएको
सुनखरी पुष्पले शुसोभित भएको
अनन्त प्रगतिको सपना बोकेर
शिक्षा सत्कर्मको सन्देश फैलाउने
बुर्तुक महाविद्यालय हाम्रो
(विद्या परम भूषणम्)३

शब्द रचना- डा. सविता तामाङ, नारायण शर्मा
सहायक प्राध्यापक, नेपाली विभाग
संगीत- अमृत बराइली विद्यार्थी, नेपाली विभाग





Tshering Lhaden Blutia