

# **SIKKIM GOVERNMENT LAW COLLEGE**

## **LOWER BURTUK, GANGTOK**

### **SIKKIM-737101**



## **PROSPECTUS - 2025**

### **ABOUT THE COLLEGE**

Sikkim Govt. Law College was established on 24 September, 1980 to cater to the needs of Legal Education for the students of Sikkim. It is a co- educational institution affiliated to Sikkim University from the Academic Session 2008-09. Prior to this, the college was affiliated to North Bengal University.

The college is situated at Burtuk near Helipad, 4 km away from the main town. The college has spacious rooms and quiet environment needed for teaching and learning process. The college building is three storied consisting of class-rooms, office, library, separate common rooms for boys and girls and other requirements. The College presently offers B.A., LL.B (Hons) (Five Years integrated) course comprised in 10 (Ten) semester. The student intake capacity of the College is 60 (sixty) every year. The College has a strong teaching faculty consisting of 21 (twenty) members including the principal having the essential and required qualifications with substantive experience.

**ADMISSION COMMITTEE**

Sl. No.	Name	Designation
1.	Dr. Tshewang Dorjee Lama	Chairman
2.	Dr. Dilip Pandey	Convenor
3.	Dr Shraddha Subedi	Member
4.	Dr. Deepan Pandey	Member
5..	Miss Passang Gurung, Office Assistant	Member
6.	Ms. Hannah Bhutia, Office Assistant	Member

**FACULTY MEMBERS**

Sl. No	Name	Designation
1.	Dr.Tshewang Dorjee Lama (LL.M., Ph.D., NET)	Principal (I/C)
2.	Dr. Dilip Pandey (LL.M., Ph.D.)	Dean Of Students Affairs
3.	Dr.Jigme Dorjee Bhutia (LL.M., M.Phil., NET Ph.D.)	Assistant Professor (Law)
4.	Dr. Sonam Diki Dolma Bhutia (LL.M., Ph.D., NET	Assistant Professor (Law)
5.	Dr.Shraddha Subedi (LL.M., Ph.D., NET)	Assistant Professor (Law)
6.	Ms.PalmuKaelon (M.A., B.Ed., SLET)	Assistant Professor (Political Science)
7.	Dr. Sushma Sharma (LL.M., Ph.D.)	Assistant Professor (Law)
8.	Dr. Deepan Pandey (LL.M., Ph.D.)	Assistant Professor (Law)
9.	Dr. Binita Pradhan (LL.M., Ph.D.)	Assistant Professor (Law)
10.	Ms. Yankee Bhutia (M.A., B.Ed., M.Phil., NET)	Assistant Professor (Political Science)
11.	Mr.Ajay Pradhan (LL.M)	Assistant Professor (Law)
12.	Dr. Karma D. Denzongpa (LL.M., Ph.D.)	Assistant Professor (Law)
13.	Ms. Reendima Gurung (M.A.)	Assistant Professor (History)
14.	Dr. Dechen Dolkar Bhutia (M.A., NET PhD)	Assistant Professor (English)
15.	Ms. Tshering Choden (LL.M., NET)	Assistant Professor (Law)
16.	Mr. Dawa Tshering Bhutia (M.Sc.)	Assistant Professor (Environmental Science)

<b>Sl. No</b>	<b>Name</b>	<b>Designation</b>
17.	Dr. Sharita Sharma (LL.M., Ph.D.)	Assistant Professor (Law)
18.	Dr. Deepenkar Rai (LL.M., Ph.D.)	Assistant Professor (Law)
19.	Ms. Devika Rai (M.A., NET)	Assistant Professor (Sociology)
20.	Dr. Palchenla Sherpa (LL.M. PhD.)	Assistant Professor (Law)
21.	Dr. Tashi Paljor Lepcha(LL.M, NET, Ph.D	Assistant Professor (Law)

#### **ADMINISTRATIVE STAFF**

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>
1.	Ms. Tshering Donka Bhutia	H.A
2.	Ms. Ashmita Rai	H.A
3.	Mr. Purna Kumar Bomzon	Jr. Librarian
4.	Ms. Tshering Doma Bhutia	Office Assistant
5.	Ms. Shanti Rai	Office Assistant
6.	Mr. BirdoshDiyali	LDC
7.	Mr. Tashi Lepcha	Driver
8.	Ms. Passang Gurung	Office Assistant
9.	Ms. Chandra Maya Chettri	Office Attendant
10.	Mr. Ram Sunder Subba	Security Assistant
11.	Mr. Man Bdr.Kami	Safai Karmachari
12.	Ms. Sarita Maya Tamang	Office Attendant
13.	Ms. Rashna Rai	Multi Task Office Staff
14.	Ms. Saneli Thami	Office Attendant
15.	Mr.Vishan Dulal	Security Assistant
16.	Mr. Kessang Lepcha	Safai Karmachari
17.	Ms. Ratna Tamang	Safai Karmachari
18.	Mr. Dadul Lepcha	Gardener
19.	Ms hanna Bhutia	Office Assistant
20.	Mr. Norbu Wangdi Bhutia	Office Assistant
21.	Mr. Binay Gurung	Driver
22.	Mr. Zikdal Lepcha	Home Guard
23.	Mr. Karma Tsheten Norbu Bhutia	Office Assistant
24.	Mr. Reshab Gurung	Office Attendant

## **COURSE OFFERED: B.A., LL.B. (HONS) (FIVE YEAR INTEGRATED COURSE)**

### **1. ELIGIBILITY FOR ADMISSION:**

In order to be eligible for getting admitted to B.A., LL.B. (Hons) course, a student must fulfil the following conditions:

- 1. A candidate must have passed Higher Secondary (10+2 Pattern) or equivalent examination from any recognized Board/ University with five compulsory (core) subjects including English. Students from Vocational background will not be eligible to seek admission in Law College.**
- 2. A candidate must have at least 45% marks in aggregate in the qualifying examination in case of general category and 40% in case of SC/ST categories (Valid Certificates to be produced at the time of admission)..**
- 3. The maximum age for seeking admission into a stream of integrated Bachelor of law degree program is limited to **twenty years** in case of general category of applicants and to **twenty two** years in case of applicants from SC, ST and Other Backward Communities(Valid Certificates to be produced at the time of admission).**
- 4. Selection will be made after scrutiny of the required documents and the performance of the candidate before the Interview Committee.**
- 5. At the time of final admission all particulars (especially the ones where attested copies are submitted) in the admission form is to be verified against original documents. If any of the data filled up in the form is found in variation to data given in the original documents then the admission will be null and void.**
- 6. The college reserves the right to reject the candidature of any applicant at any point of time if it is found that he /she does not fulfil any of the above criteria or actively suppressed any materials information or actively misled the college administration or found indisciplined.**
- 7. The College administration shall not be responsible for any typing error/ omission especially in case of marks noted in the original mark sheet. No subsequent request for the same will be entertained for correction or re-consideration of admission/ merit list.**

### **2. PROSPECTUS AND APPLICATION FORM**

Application Form can be filled online on the Payment of the Prospectus Fee of Rs 300 per application. The portal for such online admission is provided at [www.sgcregistration.com](http://www.sgcregistration.com).

### **3. SELECTION PROCEDURE**

After scrutiny of the Applications forms the name of the candidates selected for the interview shall be displayed on the website as well as on the Notice Board of the college. No individual intimation will be sent to the candidates. The candidates whose name appears in the list shall appear in the interview on the dates mentioned therein. Finally, the candidates whose name appears in the list shall appear in the interview on the dates mentioned therein. Finally the candidates will be selected on the basis of marks obtained in class XII and their performance in the interview after following the reservation policy of the Government of Sikkim as per the Guideline for Admission-2016 issued vide the Letter No 52/DIR/HE/HRDD Dated 13-05-2016(also refer to latest notification).Selected candidates shall pay the college fees immediately after the interview in the office of the college. **However, the 'Sikkimese students are exempted from paying Fee.**

#### 4. COURSE STRUCTURE

The college is affiliated of Sikkim University. The syllabus and course structure as framed by the Sikkim University as well as Bar Council of India is followed.

A Student admitted to B.A., LL.B. (Hons) Course shall be student for a period of five years with no provision for lateral entry and lateral exit. There shall be ten semesters altogether with two semesters (Monsoon and Spring Semester) in each academic year.

#### 5. REGISTRATION

Registration forms provided by Sikkim University shall be filled up by all students and submitted to college office within the stipulated time. Without valid University Registration Number, no student shall be allowed to pursue the course study. Kindly refer to college website for further information [www.sgclaw.in](http://www.sgclaw.in)

#### FEE- STRUCTURE

##### I. FEE TO BE PAID AT THE TIME OF ADMISSION:

1. Admission fee	Rs. 100.00
2. Tuition fee	Rs. 500.00 (foreign students Rs. 2000)
3. Games and Sports Fee	Rs. 100. 00
4. Library Fee	Rs. 100 .00
5. Literary and cultural Activities Fee	Rs. 100.00
6. College exam Fee	Rs. 100.00
7. Moot Court Fee	Rs. 200.00
8. College Hand Book / I.D Cards Fee	Rs. 100.00
9. College Magazine Fee	Rs. 100.00
10. Hariyo – PariyoKosh /Green Fund	Rs.100.00
11. Caution Deposit ( <b>Refundable</b> )	Rs. 500.00
12. Student welfare Fee	Rs. 300.00
13. University Registration Fee	Rs. 200.00
14. Eligibility Fee	Rs. 100.00
15. Mark Sheet Fee (one Time)	Rs. 200.00
16. Student Activity Fee	Rs. 50.00

**Total: Rs. 2,850.00 (Rupees two thousand eight hundred fifty) only**

##### II. FEE TO BE PAID ON PROMOTION TO THE NEXT SEMESTER:

1. Admission fee	Rs. 100.00
2. Tuition fee	Rs. 500.00
3. Games and Sports Fee	Rs. 100.00
4. Library Fee	Rs. 100.00
5. Literary and cultural Activities Fee	Rs. 100.00
6. Moot Court Fee	Rs. 200.00
7. College Exam Fee	Rs. 100.00
8. College Hand Book / I.D Cards Fee	Rs. 100.00
9. College Magazine Fee	Rs. 100.00
10. Hariyo–PariyoKosh /Green Fund	Rs.100.00
11. Continuation Fee	Rs. 50.00
12. Student Activity Fee	Rs. 50.00

**Total: Rs. 1600.00 (Rupees sixteen hundred only)**

### **III. FEE TO BE PAID ON PROMOTION TO THE NEXT SEMESTER (LOCAL CANDIDATE)**

<b>1. Moot Court Fee</b>	<b>Rs. 200.00</b>
<b>2. Hariyo –Pariyo Kosh/Green Fund</b>	<b>Rs. 100.00</b>
<b>3. ID Card Fee</b>	<b>Rs. 50.00</b>
<b>4. Form Fee</b>	<b>Rs. 100.00</b>

**Total: Rs 450.00 (Rupees four hundred fifty only)**

**A sum of Rupees Three Hundred Rs. 300/- each will be charged per semester from non-local candidate as University Examination Centre Fees. This fee will also be charged to the local candidate who will be reimbursed accordingly by the State Government.**

**Note: The students having SSC/COI/RC/ are exempted from paying Fee under strict instructions from the State Government. In Case of RC please follow notification No.23/Home2015 dated 15.05.2015 issued by Home Department.**

### **6. MODEL CODE OF CONDUCT**

The College attaches great importance to discipline and the same must be scrupulously observed by all students. Failure to comply with the code of conduct will lead to strong disciplinary action.

1. Students must attend the lectures, practicals /tutorials regularly and punctually.
2. Due respect must be given to the teachers, both inside and outside the classrooms.
3. Talking loudly/ shouting in classrooms, corridors, library, and office or anywhere inside the college premises are strictly prohibited.
4. Smoking, consumption of alcoholic drinks, chewing of tobacco/ pan *masala* and use of narcotics are strictly prohibited in any part of the college including the canteen.
5. Students are forbidden to address a class or write anything on the blackboards in the absence of the teacher unless permission is obtained from the appropriate authorities.
6. The conduct of the students in the class and on the premises of the college should be such which will cause no disturbance to teachers, fellow students, or other classes.
7. Students are to strictly adhere to the decorum of public behaviour and avoid the use of abusive language and indecent manners in all their interactions and transactions.
8. Students must take proper care of the college property. Any damage done to the college property is a serious offence. Any such damage (e.g., graffiti on walls, doors, destruction of furniture and fittings, etc.) will have to be made good by paying the cost of the damage by those responsible. Disciplinary action will be taken against students damaging college property.
9. No student shall communicate any information to or write about matters dealing with the college administration in the press without prior permission of the Principal.
10. Students are required to dress in their UNIFORMS, decently and modestly, when they come to college. Students, whose dress does not agree with the code prescribed by the College, will be denied entry to the College campus.
11. Giving proxy attendance on anybody's behalf is a serious act of indiscipline.
12. Students are answerable to the College authorities for their behaviour both in and outside the College. Any misbehaviour on their part that, in any way, hinders orderly administration and discipline and any act of violence or vandalism will be sternly dealt with.



13. If for any reason, the continuance of a student in the College is, detrimental in the opinion of the Principal, to the best interest of the College, the Principal may ask such a student to leave the College.  
***The Principal's decision shall be final in this regard.***
14. No student will be allowed to take active part in politics and no political activity will be permitted on college premises.
15. Students are not allowed to invite any outsiders/friends to the College or to the College canteen.
16. If a student remains absent without prior permission/ proper intimation for a long time, his/her name is liable to be removed from the College register and the College is not liable to send any intimation regarding the same, to the concerned student or to his parent/ guardian.
17. Every bona fide student of the College must always carry the identity card when he/she is in the College campus or else a fine of Rs. 50 will be imposed. The identity card must have the student's photograph affixed with the Principal's signature and stamp on it, failing which, the card will be deemed as invalid. Students not carrying valid Identity Card may be refused entry into the College premises.
18. Mobile Phones/I-pods/Music system or similar gadgets- Students are warned not to use the above mentioned system or gadgets within the College premises. UNDER NO CIRCUMSTANCES, students should use mobiles in the classroom, examination hall, library, college building and corridors. A student using mobile phones in the above cases will be liable to a fine of Rs. 500 (Rupees Five hundred only) and using it repeatedly after the first instance will lead to confiscation of the phone.
19. Ragging of any kind and magnitude inside/outside the college campus will not be tolerated and stringent disciplinary action will be taken accordingly. Any incident of ragging must be brought to the immediate notice of the Principal or any teachers. If a student is found to have indulged in ragging in the past or if it is noticed later that he had indulged in ragging, admission may be refused or he/ she will be expelled from the educational institutions. Each student of the Institute and his/her parent and or guardian is required to submit a combined mandatory undertaking in the form of an AFFIDAVIT at the time of admission, in the format prescribed by the Hon'ble Supreme Court (available at the college office as well as web site [www.ugc.ac.in](http://www.ugc.ac.in)).

***Matters not covered by the existing rules shall rest on the discretion of the Principal. In all matters of discipline of the college, the Principal's decision, on the recommendation of the Disciplinary Committee, will be final and binding.***

## **7. ATTENDANCE & EXAMINATION REGULATIONS:**

The University will hold a maximum of Two Sessional Tests and an End Semester Examination in every semester according to the college schedule. The routine for the examination will be notified by the College as per University guideline.

**A Student must attend a minimum of 75% of the lectures delivered in every paper during a single semester to qualify as a candidate for the End Semester Exam. As per the Standard of Legal Education Rules prescribed by the Bar Council of India,(Regulatory Body for Law Colleges and Legal Education) students are required to maintain a minimum attendance of 75% in each subject in every semester. A maximum exemption of 25% is granted I advance for any kind of leave. However, the institution will not entertain any further leave application, including medical and sick leave. Failure to meet the 75% attendance requirement will result in the student being barred from appearing in the end-semester examinations for that semester.**

8.

## **8. LIBRARY RULES & REGULATIONS**

1. The college has a large and well-equipped Library containing more than twenty five thousand books, journals and periodicals on various subjects, other than Law.
2. Students can use library reading room except during class hours, from Monday to Friday and Saturday.
3. A student can read any type of book other than his subjects.
4. No student will be allowed to enter the library room without Valid Library Card i.e. Reading room Card/ Lending Card or College Identity Card.
5. Students will get the lending books for reading at home on production of their lending library card.
6. Marking by ink or pencil or writing on the library books, tearing pages or pictures of books or defacing the books will be treated as a breach of library rules.
7. On receiving a book a student is expected to examine it for any kind of damage found therein. Such damages should immediately be brought to the notice of the Librarian. Failure to do so may entail him/her to be held responsible for any damage detected later.
8. Books lost, damaged or defaced must be paid for by the student in whose name they have been issued. The cost shall be assessed by the Librarian.
9. No book or periodical can be taken out of the Library unless issued for home reading.
10. A student shall not retain a book issued to him/her for home reading for more than seven days at a time. A student failing to return the book within this period will liable to pay a fine as may be imposed by the college authorities.
11. The Librarian reserves the right to recall any book/periodical issued at anytime.
12. Each student will be issued a Requisition Slip against which books will be issued. A Requisition Slip is not transferable; any book when issued to a student, the Requisition Slip is kept inside his/her lending card by the Library Personnel until he/she returns it within due time.
13. Sub-lending of books is strictly forbidden.
14. Regarding all other matters concerning the Library, the decision of the Principal/Library Committee is final.
15. Students will maintain perfect silence and order inside the library. Anybody found sleeping; talking aloud, sitting in improper manner and violating the general rules of library conduct shall expose her/him to several penalties. Group discussions or any kind of class meeting is not allowed in the library.
16. All rules and regulations stated herein are subject to change without prior notice.

#### **9. . PROMOTION TO THE NEXT SEMESTER**

1. After successful completion of the first semester, a student shall be promoted to the next semester.
2. A student must maintain 40% marks in the aggregate and 35% marks in individual subject / paper for promotion to the next semester. This is also subject to changes as per the notifications (s) from the University.
3. Students failing below this stipulation shall have to discontinue the college or seek fresh admission once again,
4. A student successfully completing the course within 10 semesters shall be awarded B.A, LL. B. (Hons) degree.
5. The Five year course may be completed in seven years due to backlogs and other similar reasons as notified by the University from time to time.

#### **10. PRACTICAL TRAINING PROGRAMME:**



The College has been emphasizing through a variety of programmes equipping the students with the Skills of advocacy in the LL.B. Course curriculum. The college endeavours to produce lawyers with sense of social responsibility who face new challenges posed to the legal profession from time to time. In order to achieve this the practical Training Programme in College covers a wide range of activities through Practical Papers which includes simulation exercises, working on real client problems, Legal Aid Clinic, Legislative drafting Legal drafting, Alternative Dispute Resolution, Moot Court & Court visit and several other programmes. The broad objectives of the practical Training programmes are:

- A. To acquaint the students with the Lawyering process generally and to skill of Advocacy in particular.
- B. To expose students to the actual social milieu in which disputes arise and to enable them to develop a sense of social responsibility in professional work.
- C. To be able to seek and critically consume knowledge from outside the traditional legal areas for better delivery of legal services.
- D. To understand the limits and limitations of the formal legal system and to appreciate the relevance and use of alternative modes of lawyering.
- E. To imbibe social and humanistic values in relation to Law and Legal processes while following the norms of professional ethics. In order to achieve the above-mentioned objectives, the college offers a wide range of opportunities to the students in the forms of compulsory practical papers. These practical papers include professional ethics, Drafting of Pleading and Conveyance, Moot Court and Court visit, Clinical Legal Educations, and legal research etc., as per the regulations issued from time to time by the Bar Council of India and the syllabi of Sikkim University.

Evaluation pattern is subject to changes as per the notification(s) issued by the Sikkim University from time to time.

**11. Documents to be attached with the Application From at the time of submission:**

- |  |        |
|--|--------|
| 1. Attested copy of class X Admit Card                                     | 1 No.  |
| 2. Attested copy of class X Marks Sheet                                    | 1 No.  |
| 3. Attested copy of class X certificates                                   | 1 No.  |
| 4. Attested copy of class XII Admit Card                                   | 2 Nos. |
| 5. Attested copy of class XII Marks sheet                                  | 2 Nos. |
| 6. Attested copy of class XII Marks Sheet                                  | 2 Nos. |
| 7. Migration Certificate (Original) along with attested Xerox copy         |        |
| 8. T.C. /C.C (Original) along with attested Xerox copy                     |        |
| 9. Recent Passport size photographs  | 3 Nos. |
| 10. Certificate of Identification / Sikkim Subject (duly attested), if any |        |
| 11. SC/ ST/OBC Certificate of his residence in case of outside Student.    |        |
| 12. Residential Certification of his residence in case outside student.    |        |
| 13. AADHAR CARD attested Xerox copy  |        |

**Original Marks Sheet and testimonials should be produced at the time of admission.**

SIKKIM GOVERNMENT LAW COLLEGE  
LOWER BURTUK, GANGTOK, SIKKIM – 737101

**PROSPECTUS**  
**(Session Year 2025)**