GOVERNMENT VOCATIONAL COLLEGE DENTAM, WEST SIKIM

DENTAM, GYALSHING DISTRICT. 737113.

Affiliated to Sikkim University

(A central University established by an Act of Parliament of India, 2007

PROSPECTUS
2024- 2025

PROFILE

Government Vocational College Dentam, has been established in July 2017 with the aim to provide opportunities for higher studies to the students having passed 10+2 especially from vocational streams and its equivalent. Establishment of this vocational college has created a new golden page in the history of education system in the State of Sikkim, which is the first of its kind. Initially, the college shall made a humble beginning in a huge private building which is located adjacent to the permanent site of the college at Dentam, West Sikkim. This is a purely temporary arrangement until the completion of required infrastructure over more than 07(seven) acres of its own land.

It has been established on the recommendation of Higher Education, HRDD with the approval of the Government of Sikkim and affiliated to Sikkim University vide affiliation order – 100/2017, vide O.O. no. SU/2016/ACA/GVC/DENTAM/3240/-2047 dated: 22/03/2017. The college campus is located in the heart of beautiful Dentam valley surrounded by Singalila mountain range and lies on the lap of Mt. Kanchanzonga in the western part of Sikkim. It's just 25 kms away from the District headquarter, Gyalshing. Dentam is a renowned place with several points of tourist destination in West Sikkim.

As the college is established under the guidelines of University Grants Commission. Bachelor of Vocation programme has its unique feature in terms of multiple exits and the system of certifications. After the successful completion of two semesters, four semesters and six semesters, the scholar would be awarded with diploma, advance diploma and B.Voc. Degree respectively in his/her trade.

A. **TEACHING AND NON -TEACHING STAFF.**
1. Principal, Administrator, Assistant Professors, Librarian, and Laboratory Assistants shall be appointed as per the appointment/ recruitment guidelines/norms of the University/UGC.
2. Administrative and office staff has been appointed as per the requirement of the college.
3. The academic and advisory committees required for the smooth functioning of has been constituted.

4. IMPORTANT POINTS TO REMEMBER

1. Candidates seeking admission are advised to read the prospectus thoroughly before filling of admission form.

2. Submission of online filled in forms does not guarantee admission to the college. Admission shall be strictly on merit.

3. All the admitted candidates shall be strictly bound by the rules and regulations of the college.

4. Last date for the submission the admission forms with requisite documents.

5. Decision of the state level online admission committee shall be final and binding.

COURSES/TRADES OFFERED

1. Software Development
2. Tourism and Service Industry
3. Retail Management

CURRICULUM

The curriculum of each year would be a suitable mix -up of the following components and patterns which are clearly mentioned in the course structure of each trade separately.

1. General education components.
2. Skill components.
3. Language courses (English)
4. Industrial Training/Internship
5. Project work
6. Semester system
7. Examination patter and the weight age of marks (Internal and External)
8. Credit system
9. Theory and Practical
10. No. of papers in each semester

PROSPECTUS FEE – ` 300/- (Rupees Three hundred only).

INTAKE CAPACITY

Total Intake capacity of the college for the session 2024-25 is as under: -

1. Software development – 30
2. Tourism &Service Industry – 30
3. Retail Management – 30

1. **Staff Position 2024-2025**
- ❖ Principal cum Administrator – Mr. Krishna Chandra Subba
- ❖ Assistant Professor-14
- Ms. Rinchen Ongmu Bhutia [Guest faculty English]
- Dr. Robin Chettri [EVS]
- Dr. Pinkila Bhutia [Tourism & Service Industry]
- Mr. Kiran Bhusal [Tourism & Service Industry]
- Mr. Ugen Tenzing Bhutia. [Tourism & Service Industry]
- Mr. Tsheten Tshering Lepcha [Software Development]
- Mrs. Dibya Laxmi Rai [Software Development]
- Dr. Binod Kumar Acharya [Software Development]
- Ms. Devyata Subba [Software Development]
- Mr. Sandeep Subba [Retail Management]
- Mr. Karma Chopel Bhutia [Retail Management]
- Dr. Nilima Thapa [Retail Management]
- Mrs. Reshmi Sharma [Retail Management]
- Mrs. Binaka Rai [Retail Management]

2. Lab Assistant & Lab Technician-04
- Ms. Som Doma Sherpa [Retail Management]
- Mr. Ranjan Sharma [Software Development]
- Mrs. Sangita Gurung [Tourism & Service Industry]
- Mr. Binaya Sharma [Technical Assistant]

3. LDC-01
- Mrs. Reeta Subba

4. Librarian-01
- Mr. Neel Gajmer

5. Computer Operator-01
- Ms. Sumira Subba

6. Non-Teaching Staffs:04 [Safaikarmachari]
- Mrs. Lakmit Lepcha
- Mr. Naku Lepcha
- Mr. Tika Ram Biswakarma
- Mr. Chandra kr. Sarki

7. Office Attendant - 05

- Ms. Passang Doma Bhutia
- Ms. Lakpa Gyalmo Sherpa
- Mr. Alort Rai
- Mrs. Muna Gurung

- Suman Gurung

8. Non-teaching staff-06

- Mr. Dharmendra Gurung] Night Guard]

- Mr. Bal Bahadur Biswakarma [Home Guard]

- Mr. Deo Man Rai [Multi- task office staff]

- Mr. Prabin Pradhan [Bus Driver]

- Mr. Sharesh Sunar [Ambulance Driver]

- Hasta Bahadur Gurung [Driver]

9. Office Assistant -02
- Mr. Prajul Gurung
- Mr. Pema Sangay Sherpa

THE SEMESTER SYSTEM AND ITS IMPORTANCE

Semester system provides an opportunity to students for continuous learning and assessment which lead to better understanding of the subject. It helps to improve the learning processes so that students get maximum benefit in terms of acquisition of relevant knowledge, skills and attitudes. It trains the students to excel and build up confidence. It also increases institutional attachment. There will be a continuous engagement between students and teachers which will result in more focused class interaction. This will inculcate regular study habits among students. Conducting examination twice a year will mean that student's progress is more regularly evaluated. This would enable a more in-depth study and understanding of their concerned subjects.

EXAMINATION SCHEDULE

Sl. No.	Academic Activity	Even Semester	Odd Semester
1	Commencement of the first Semester	01 Feb	15 July
2	First Sessional Test	1st week of March	3rd week of August
3	Second Sessional Test	1st week of April	3rd week of September
4	End of Classes	15th June	30th November
5	Filling of Examination Form	1st June	15thNovember
6	End Semester Examination Begins	16th June to 30th June	1st December to 16th December
7	Central Evaluation Begins	26th June	10th December
8	Semester Break/Winter Vacation	1st July to 14th July	17th December to 31st January
9	Publication of Result	10th July	30th December

FEE STRUCTURE

Vide notification no: 58/DIR (HE)/HRDD Dated:20/05/2015, the State Government has waived all fees including examination fees from the academic session 2014-15 for the students having Sikkim Subject or Certificate of Identification. The students who do not possess Sikkim Subject or Certificate of Identification shall pay the college fees as under:

i.   At the time of admission (1st Semester) Rs. 1371/- for students of (B.Voc.) all trades.

ii.   Subsequent Semester   Rs. 421/-

iii.   Foreign Nationals   Rs. 550/- as tuition fee and other
                                         Fees as mentioned above (i) and (ii).

UNIVERSITY EXAMINATION FEES

Examination fees are to be paid in each semester before filling up the forms to appear in the End Term Examination. Students having Sikkim Subject or Certificate of Identification are exempted from payment. However, students who do not have the above-mentioned documents are required to pay as follows:

Payable to College				Payable to the University through the College.	Total
Sl. No.	Course	Centre Fee	Practical Fee		
1	B. Voc all trades	Rs.400/-	Rs.250/-	Rs.150/-	800

UNIVERSITY REGISTRATION

The fee includes Tuition Fees, Admission Fees, Library Fees, Laboratory Caution Deposits and University Registration Fees.

1. The Fee covers one semester.
2. Students must renew their Admission, Identity card and Library card after paying the fees within 7 days of their promotion to the next semester. Students should apply for the renewal of University Registration in every semester by filling up of Semester Programme Card designed by the University failing which their admission to the relevant semester will not be confirmed.

WITHDRAWAL AND TRANSFER

Students willing to discontinue and withdrawal in the mid-session must apply to the principal in writing. Subsequently, their names will be permanently removed from the college register. Students applying for Transfer Certificate must submit an application to the principal at least three days before along with a transfer fee of Rs. 50/-. Students admitted to the First Semester, who desire to withdraw their admission, should apply for withdrawal within 20 days from the date of their admission. For Migration Certificate, students should apply in the prescribed form to the University through the Head of the Institution. The form may be collected from the administrative section of the college.

RULES AND REGULATION

1. Every student must strictly observe and follow all the rules, regulation and traditions of the College.

2. All students must conduct themselves befitting their status as student of the college both within and outside the campus. Students should carry out all the orders of the principal and the member of staff. They shall be answerable to the principal for their behavior in general and their conduct in the premises in particular.

3. Insubordination or misconduct of any kind, indecent gestures or remarks, offensive graffiti or pestering will be viewed as a serious breach of discipline. Such cases will be dealt with severely and the defaulter will be expelled from the institution without any notice.

4. Smoking, gambling, use of alcohol/drugs by the students is prohibited at all times. Such cases, regardless of circumstances, will result in immediate expulsion without any further appeal for readmission.

5. Students are expected to acquaint themselves regularly with the information displayed on the College notice board.

6. No fund collection for any purpose whatsoever shall be allowed in the college without the explicit permission of the Principal.

7. Students are not allowed to hold any meetings or rallies, invite guests or arrange for any person to address any gathering in the camps, without prior permission of the Principal.

8. Students must carry their Identity Card with them at all times as they may be asked to produce the same at any time.

9. Any person, people or students other than the authorised official/staff, if found mishandling the college gate and property will be automatically subjected to law and the Police.

10. Students are prohibited to take part in ragging, political activity or any activity which is detrimental to the dignity of the college. Any student found violating the rules and bringing disrepute to the institute will be expelled from the college.

11. It is compulsory for the students to attend functions/activities organized by the college on various occasion, in proper college uniform, whether the function falls on a working day or on holidays unless notified otherwise. Absence from such functions without valid reasons will invite disciplinary action.

12. Use of cell phones is strictly prohibited in all academic areas of the campus. Use of cell phones would entail confiscation of the handset. It would be returned only:
    a) at the end of the course or,
    b) after the settlement with Principal, Discipline Committee along with defaulter's Parents.

13. Without prejudice to the generality of power to enforce discipline under the ordinances, the following shall mount to acts of gross indiscipline:

    ● Coming to college without proper college uniform.
    ● Coming to college with indecent hair style or long hairs (for boys).
    ● Ragging in any form in the premises of the college.
    ● Physical assault or threat to use physical force against any member of the teaching, non-teaching staff and students of the college.
    ● Carrying or threats to use any weapon with an intention to cause injury to any student/staff/visitor of the college.
    ● Any violation of the provisions of the Civil Rights Protection Act, 1976, violation of the status, dignity and honour of any student.
    ● Any practice, whether verbal or otherwise, derogatory to women.
    ● Any attempt of bribery or corruption in any manner.
    ● Willful destruction of the college property.
    ● Creating ill will or intolerance on religious or communal grounds.

Any of the above listed offence attracts mandatory punching of the Identity Card by the Discipline Committee. If the number of punches reaches 3(three) then he/she shall be suspended from attending the classes for three weeks.

14. At the time of admission, every student are required to sign a declaration that he/she submits himself/herself to the disciplinary jurisdiction of the Discipline Committee and other authorities of the college who may be vested with the authority to exercise discipline under rules and regulations that have been framed by the College.

LIBRARY AND OTHER ASSOCIATIVES OF THE COLLEGE

1. Maintain silence in the library room and switch off the Mobile Phone.
2. Without the Library Membership card students are not allowed to enter in the Library.
3. Tearing and Tempering on Library Books is strictly prohibited.
4. Books cannot be issued without library card.
5. Two books can be issued to the students for the period of one week and three books for Staff for 30 days.
6. If books are not returned on due date, Rs. 10/- will be charged for each book per day, for both students and staff.
7. If Library book is lost one has to pay either two times the actual price of the book or may bring the same book for the Library.
8. If Library card is lost, new card can be issued at the cost of Rs. 50.
9. After the end of every semester students have to renew their Library card.

STUDENTS SLIP CUM IDENTITY CARD

All the College students will be issued Students' Slip cum Identity Card. This Card is to be carried by the student everyday and shall produce it, as and when required by the College Administration, Management, Academician and the College Discipline Committee. Students shall renew this card every time he/she is promoted to the next semester by producing relevant admission fee slip to the college library.

UNIVERSITY REGISTRATION CARD

Sikkim University will issue University Registration card to all students who apply for University Registration through submission of prescribed filled inform and on completion of other necessary formalities. Students shall renew this Registration Card every time he/she is promoted to the next Semester, by filling up the relevant Semester Programme Card.

- ***Students are advised to maintain attendance diary.***

COLLEGE UNIFORM

College uniform is compulsory; the college authority shall take the decision to implement the uniform with proper kinds, patterns and colors immediately after the admission is completed.

NATIONAL SKILL DEVELOPMENT COURSE/TRAINING

HRDD, Higher Education has signed MOU with National Skill Development Corporation (NSDC), New Delhi for the period of 05 (five) years to provide skill development training for the period of six months every year to the vocational students besides their normal courses. It shall be organized simultaneously during 2nd semester, 4th semester and 6th semester to provide additional weightage to their diploma and degree certificates and to support them for their better placement within and outside the State.

EXTRA CURRICULAR ACTIVITIES

1. *NATIONAL SERVICES SCHEME (NSS)*

2. *RED RIBBON CLUB*

3. *ECO-CLUB*

4. *INTELLECTUAL PROPERTY RIGHTS*

5. *GAMES AND SPORTS*

LITERARY AND CULTURAL ACTIVITIES

Literary and cultural activities are also promoted and encouraged by the college. Programmes like debate, quiz, extempore speech, elocution, essay writing, and seminars are held from time to time in the college. Cultural programmes like dance, songs and skits are also organized to feature in various occasions. The college hall is best used in these programmes. The college also publishes its annual magazine 'Golsimal'. Ample opportunities are given to the students for an espousal of their talents.

SCHOLARSHIP SCHEMES

The college offers scholarship to the needy authenticated students as permissible under the norms of the state and the central government. This includes the scholarship given to the students of SC, ST, OBC and BPL categories. For this, the concerned students are directed to keep in touch with the Dean of Students' Affairs of the College and the Social Justice and Welfare Department, Govt. of Sikkim, Tikjuk, West Sikkim.

GENDER SENSITISATION UNIT/INTERNAL COMPLIANT COMMITTEE

Gender Sensitisation Unit (GSU) at college level has been constituted from May 2011 under the Sikkim University Policy against Sexual Harassment and in accordance with the guidelines laid down by the Hon'ble Supreme Court of India, in its ruling under the Writ Petition Criminal, Visakha and otherversus the state of Rajasthan and other (JT1997 (7) SC384) on the prevention and deterrence of sexual harassment at work and study. The student's who face any problem of this kind will always be looked after and safeguarded by the Gender Sensitization Unit and the Internal Complaint Cell of the College.

ANTI-RAGGING COMMITTEE AND ANTI-RAGGING SQUADS

In accordance with the direction of the Supreme Court of India and UGC Regulations vide Letter No. F.1-16/2009(CPP-II) dated 21st October, 2009 and paragraph 7.1.1 of Sikkim University Anti-Ragging Rules, 2009 the College has constituted Anti-Ragging Committee and Anti-ragging Squads with the basic objectives to co-ordinate, monitor and regulate Anti-Ragging activities in College (Hostels, Library and Canteens).

The concerned District Magistrate is the ex-officio Chairman of the Anti-Ragging Committee and the Dean of Students' Affairs is the ex-officio Chairman of Anti-Ragging Squad. The aggrieved students can lodge complain in the office of the Principal/Dean of Student' Affairs/Head of the Department of the concerned subject.

CORRESPONDENCE

1. Correspondence regarding students must include Name, Class, Roll Number and Mobile number (if any) of the student concerned.
2. Requests for character certificates and similar recommendation must be made in writing to the Principal with full College Bio-Data of the concerned student and submitted in advance.
3. Student should contact the Principal/Vice-Principal for University related queries and clarifications. Similarly, they should contact the Dean of Students Affairs for other internal matters.

Consumption of tobacco either in chewable or smoking form is strictly prohibited in the campus. Any defaulter will be fined Rs. 200/- on the spot or imprisonment upto 6 months and may lead to termination from the college.

DOCUMENTS TO BE SUBMITTED ALONG WITH THE APPLICATION FORM

1. Photocopies of:
   a. Class XII Marksheet and Certificate (two copies)
   b. Class X Marksheet and Certificate (two copies)
   c. Class XII Admit Card (Private Candidate)
   d. Sikkim Subject/Domicile/Residential Certificate
   e. SC/ ST/OBC, (S/C) Certificate.

2. In original
   a. Migration Certificate.
   b. Transfer Certificate
   c. Character Certificate.
3. Six (6) Nos. of recent Passport size Photographs.

<u>**N.B.**</u>
1. Original of all photocopies has to be produced at the time of admission.
2. All photocopies must be attested by a Gazetted Officer.

For any kind of inquiry and information the students may contact to administrator of the college Shri Krishna Chandra Subba (9609776051).

Last date for the submission of the form: May be mentioned in the admission notice by the Department.

INTRODUCTION

The University Grants Commission (UGC) has launched a scheme on skills development based higher education as part of college/university education, leading to Bachelor of Vocation (B.Voc.) Degree with multiple exits such as Diploma/Advanced Diploma under the NSQF. The B.Voc programme is focused on universities and colleges providing undergraduate studies which would also incorporate specific job roles along with broad based general education. This would enable the graduates completing B.Voc.to make a meaningful participation in accelerating India's economy by gaining appropriate employment, becoming entrepreneurs and creating appropriate knowledge.

ELIGIBILITY FOR ADMISSION

No student shall be eligible for admission to B.Voc Software Development unless he/she has successfull*y* completed the examination conducted by a Board/ University at the +2 level of schooling or its equivalent in any stream. **Those who passed Vocational Higher Secondary course will get an additional weightage of 25 marks in the ranking index. All vocational subjects are treated as core course.**

COURSE STRUCTURE

NSQF Level	Skill Component Credits	General Education Credits	Normal calendar duration	Exit Points / Awards
Year 3	36	24	Six Semesters	B.Voc.
Year 2	36	24	Four semesters	Advanced Diploma
Year 1	36	24	Two semesters	Diploma
TOTAL	108	72		

As per the UGC guidelines, there are multiple exit point for a candidate admitted in this course. If he/she is completing all the six semesters successfully, he/she will get B. Voc degree in Software Development. If he/she is completing the first four semesters successfully, he/she will get an advanced diploma in Software Development. If he/she is completing the first two semesters he/she will get a diploma in Software Development. B Voc Degree holder is expected to acquire the skills needed for a software developer or entrepreneur. Advanced diploma holder is expected to become a multi-skilled Software associate. Diploma holder is expected to become Data interpreter.

CURRICULUM

The curriculum in each of the years of the programme would be a suitable mix of general education and skill development components. The B.Voc Software Development shall include:
- General Education Components
- Language courses (English)
- Skill Components
- Industrial Training
- Project

BACHELOR OF VOCATION (SOFTWARE DEVELOPMENT)

PROGRAMME STRUCTURE

(The Compulsory English, EVS, EHS and Optional papers are adopted from the approved syllabus of SU for UG course.)

Semester: I / 1st Year						
Code	Title of Paper	Credits		Internal Assessment	University Examination	Max. Marks
		Gen. Education	Skill Component			
BVoc-SD-G-101	Communication Skills	4		50	50	100
BVoc-SD-G-102	Introduction to IT	4		50	50	100
BVoc-SD-G-103	Basics of Data Communication	4		50	50	100
BVoc-SD-S-104	Programming in 'C' Language		4	50	50	100
BVoc-SD-S-105	Practical – I		4	50	50	100
BVoc-SD-S-106	Practical – II		4	50	50	100
BVoc-SD-S-107	Semester Project – I		6	50	50	100
Total		**12**	**18**	**350**	**350**	**700**

Semester: II / 1st Year						
Code	**Title of Paper**	**Credits**		**Internal Assessment**	**University Examination**	**Max. Marks**
		Gen. Education	**Skill Component**			
BVoc-SD-G-201	Fundamentals of Windows and Server Administration	4		50	50	100
BVoc-SD-G-202	Mobile and Wireless Technologies	4		50	50	100
BVoc-SD-G-203	Internet & Web Development	4		50	50	100
BVoc-SD-S-204	Data and File Structures		4	50	50	100
BVoc-SD-S-205	Practical – III		4	50	50	100
BVoc-SD-S-206	Practical – IV		4	50	50	100
BVoc-SD-S-207	Semester Project – II		6	50	50	100
Total		**12**	**18**	**350**	**350**	**700**

Semester: III / 2nd Year						
Code	**Title of Paper**	**Credits**		**Internal Assessment**	**University Examination**	**Max. Marks**
		Gen. Education	**Skill Component**			
BVoc-SD-G-301	Cloud Computing	4		50	50	100
BVoc-SD-G-302	Digital Electronics	4		50	50	100
BVoc-SD-G-303	Object Oriented Programming in C++	4		50	50	100
BVoc-SD-S-304	Java Programming		4	50	50	100
BVoc-SD-S-305	Practical – V		4	50	50	100
BVoc-SD-S-306	Practical – VI		4	50	50	100
BVoc-SD-S-307	Semester Project - III		6	50	50	100
Total		**12**	**18**	**350**	**350**	**700**

Semester: IV / 2nd Year						
Code	Title of Paper	Credits		Internal Assessment	University Examination	Max. Marks
		Gen. Education	Skill Component			
BVoc-SD-G-401	English	4		50	50	100
BVoc-SD-G-402	Entrepreneurship Development	4		50	50	100
BVoc-SD-G-403	Introduction to RDBMS & SQL	4		50	50	100
BVoc-SD-S-404	.Net Programming		4	50	50	100
BVoc-SD-S-405	Practical – VII		4	50	50	100
BVoc-SD-S-406	Practical – VIII		4	50	50	100
BVoc-SD-S-407	Semester Training /Mini Project - IV		6	50	50	100
Total		12	18	350	350	700

Semester: V / 3rd Year						
Code	Title of Paper	Credits		Internal Assessment	University Examination	Max. Marks
		Gen. Education	Skill Component			
BVoc-SD-G-501	Discrete Mathematics	4		50	50	100
BVoc-SD-G-502	Environmental Studies	4		50	50	100
BVoc-SD-G-503	Advance Computer Networks	4		50	50	100
BVoc-SD-S-504	PHP		4	50	50	100
BVoc-SD-S-505	Practical –IX		4	50	50	100
BVoc-SD-S-506	Practical – X		4	50	50	100
BVoc-SD-S-507	Industrial Training Project V		6	50	50	100
Total		12	18	350	350	700

	Semester: VI / 3rd Year						
Code	Title of Paper	Credits		Internal Assessment	University Examination	Max. Marks
		Gen. Education	Skill Component			
BVoc-SD-G-601	EHS	4		50	50	100
BVoc-SD-G-602	Software Engineering	4		50	50	100
BVoc-SD-G-603	Cyber Security	4		50	50	100
BVoc-SD-S-604	Major Project & Viva		18	50	50	100
Total		12	18	200	200	400

B. Voc (Retail Management)

COURSE STRUCTURE

Semester	Code	Title of Paper	Mode	Category	Credit	Internal Examination Marks	External Examination Marks	Total Marks
1st Semester	BVocRM-G-101	Communication Skills	Theory	General	4	50	50	100
	BVocRM-G-102	Financial Accounting-1	Theory	General	4	50	50	100
	BVocRM-G-103	Business Management	Theory	General	4	50	50	100
	BVocRM-S-104	Introduction to Marketing Management	Theory	Skill	4	50	50	100
	BVocRM-S-105	Fundamentals of Retailing	Theory	Skill	4	50	50	100
	BVocRM-S-106	Human Resource Management for Retail Business	Theory	Skill	4	50	50	100
	BVocRM-S-107	Computer Practical-I	Practical	Skill	6	100 *(Computer Practical File:30 + Practical: 70 marks)*		100

Note: Paper BVocRM-S-107 Computer Practical-I, 30 Marks will be for Computer Practical File and 70 marks will be for Practical on Ms-Office) to be conducted by External Examiner appointed by State Board of Technical Education (SBTE). Practical examination is deemed to be internal examination. Time allowed for practical examination is 03 hours.

Semester	Code	Title of Paper	Mode	Category	Credit	Internal Examination Marks	External Examination Marks	Total Marks
2nd Semester	BVocRM-G-201	Financial Accounting-II	Theory	General	4	50	50	100
	BVocRM-G-202	Entrepreneurship Development	Theory	General	4	50	50	100
	BVRM-G-203	Functional Areas of Business	Theory	General	4	50	50	100
	BVocRM-S-204	Management of Retail Business	Theory	Skill	4	50	50	100
	BVocRM-S-205	Customer Relationship Management	Theory	Skill	4	50	50	100
	BVocRM-S-206	Retail Logistics Management	Theory	Skill	4	50	50	100
	BVocRM-S-207	Store & Warehouse Operations-1	Practical Training & Viva-voce	Skill	6	100 *(Practical Training:70 marks, Viva-voce: 30 marks)*		100

Note: Paper BVocRM-S-207 Store & Warehouse Operations-1, Students shall proceed for store and warehouse operations training of two weeks   duration during the semester. The students are expected to learn stock related knowledge such as product knowledge, people management, controlling of shrinkage / pilferage, setting of goals and achieving targets etc. At the end of the training students shall prepare a Training Report which shall be evaluated at the time of viva-voce by External Examiner to be appointed by State Board of Technical Education (SBTE).   The assessment   may be on the basis of observation of a detailed checklist of traits

Semester	Code	Title of Paper	Mode	Category	Credit	Internal Examination Marks	External Examination Marks	Total Marks
3rd Semester	BVocRM-G-301	Regulatory Framework of Business	Theory	General	4	50	50	100
	BVocRM-G-302	Introduction to Information Technology	Theory	General	4	50	50	100
	BVocRM-G-303	Business Mathematics & Statistics	Theory	General	4	50	50	100
	BVocRM-S-304	Marketing of service	Theory	Skill	4	50	50	100
	BVocRM-S-305	Sales & Distribution Management	Theory & Practical	Skill	4	50	50	100
	BVocRM-S-306	Supply Chain Management	Theory	Skill	4	50	50	100
	BVocRM-S-307	Computer Practical- II	Practical	Skill	6	100 *(Computer Practical File:30 + Practical: 70 marks)*		100

Note:

1. *Paper BVocRM-S-305 E – Retailing: There will be internal assessment of 30 marks (one hour duration) in practical component of this paper. External examination is of 70 marks.*
2. *Paper BVocRM-S-307 Computer Practical-II, 30 Marks will be for Computer Practical File and 70 marks will be for Practical Tally to be conducted by External Examiner appointed by State Board of Technical Education (SBTE). There will be no internal assessment in practical component. Time allowed for practical examination is 03 hours.*

Semester	Code	Title of Paper	Mode	Category	Credit	Internal Examination Marks	External Examination Marks	Total Marks
4th Semester	BVocRM-F-401	English	Theory	General (Foundation)	4	50	50	100
	BVocRM-G-402	Cost & Management Accounting	Theory	General	4	50	50	100
	BVocRM-G-403	Business Communication	Theory	General	4	50	50	100
	BVocRM-S-404	Rural Marketing	Theory	Skill	4	50	50	100
	BVocRM-S-405	E-Commerce	Theory	Skill	4	50	50	100
	BVocRM-S-406	Advertising & Sales Promotion	Theory	Skill	4	50	50	100
	BVocRM-S-407	Store & Warehouse Operations-II	Practical Training & Viva-voce	Skill	6	100 *(Practical Training:70 marks, Viva-voce: 30 marks)*		100

Note: Paper BVocRM-S-407 Store & Warehouse Operations-II: Students shall proceed for store and warehouse operations training of two weeks   duration during the semester. The students are expected to learn Store and warehouse management using Tally. At the end of the training students shall prepare a Training Report which shall be evaluated at the time of viva-voce by External Examiner appointed by State Board of Technical Education (SBTE).   The assessment   may be on the basis of observation of a detailed checklist of traits.

Semester	Code	Title of Paper	Mode	Category	Credit	Internal Examination Marks	University Examination Marks	Total Marks
5th Semester	BVocRM-F-501	Environmental Studies	Theory	General (Foundation)	4	50	50	100
	BVocRM-G-502	Business Environment	Theory	General	4	50	50	100
	BVocRM-G-503	Corporate Accounting	Theory	General	4	50	50	100
	BVocRM-S-504	International Marketing	Theory	Skill	4	50	50	100
	BVocRM-S-505	Online Marketing	Theory	Skill	4	50	50	100
	BVocRM-S-506	Computer Practical-III	Theory & Practical	Skill	4	100 *(Computer Practical File:30 + Practical: 70 marks)*		100
	BVocRM-S-507	Visual Merchandising	Practical Training	Skill	6	100 *(Training Report: 70 marks, Viva-voce: 30 marks)*		100

Notes:

1. *Paper BVocRM-S-506 Computer Practical- III: Practical shall be on SAP applications to be conducted by External Examiner drawn from industry and appointed by the University.   There will be no internal assessment in practical component. Time allowed for practical examination is 03 hours.*

2. *Paper BVocRM-S-507 Visual Merchandising: Students shall proceed for training of 02 weeks duration during the semester. The students are expected to learn signage, flex designing & display, marketing communication, season to season design changing, advertisement and promotion (in-store and outdoor). The students are required to prepare a Training Report which shall be evaluated at the time of Viva-voce by External Examiner drawn from industry and appointed by the University*

Semester	Code	Title of Paper	Mode	Category	Credit	Internal Examination Marks	University Examination Marks	Total Marks
6th Semester	BVocRM-F-601	Eastern Himalayan Studies	Theory	General (Foundation)	4	50	50	100
	BVocRM-G-602	Personality and Soft Skill Development	Theory	General	4	50	50	100
	BVocRM-G-603	Taxation Law & Practice	Theory	General	4	50	50	100
	BVocRM-S-604	Internship / Project	Internship Report/Project Report	Skill	18	100 *(Internship Report: 70 marks, Viva-voce: 30 marks)*		100

Note: Paper BVocRM-S-604 Internship / Project: Students shall proceed for Internship of   eight weeks duration immediately after the completion of 5th Semester examination (winter vacation). The students are expected to learn SAP applications in a real time business environment. The External Examiner appointed by the University shall assess the Internship Report during viva-voce to be conducted in 6th Semester.

B. Voc (Tourism & Service Industry)
COURSE STRUCTURE

Semester	Code	Title of paper	Mode	Category	Credits	Internal Examination Marks	External Examination Marks	Total Marks
2ND Semester	BVocTM-G-201	Tourism in Sikkim	Theory	General	4	50	50	100
	BVocTM-G-202	Hospitality management	Theory	General	4	50	50	100
	BVocTM-G-203	Entrepreneurship and small business	Theory	General	4	50	50	100
	BVocTM-G-204	Communication and skill development	Theory	Skill	4	50	50	100
	BVocTM-G-205	Managerial communication skill development	Theory	Skill	4	50	50	100
	BVocTM-G-206	Information technology and tourism	Theory	Skill	4	50	50	100
	BVocTM-G-207	Travel agency operation	Practical Training and viva-voce	Skill	6	100 (Computer Practical File:30+Practical:70 marks)		100

Note: Paper BVocTM-S-207 Travel Agency Operations, the students shall proceed for Travel Agency operation training of two weeks duration during the semester. The students are required to prepare a Training Report which shall be evaluated by External Examiner (appointed by HRDD/College) at the time of viva-voce.(Practical Training:70 marks,viva –voce:(Practical Training:70 marks,Viva-voce:30 marks).

B.Voc (Tourism & Service Industry)
COURSE STRUCTURE

Semester	Code	Title of paper	Mode	Category	Credits	Internal Examination Marks	External Examination Marks	Total Marks
1ST Semester	BVocTM-G-101	Communication Skills	Theory	General	4	50	50	100
	BVocTM-G-102	Concept and impacts of tourism	Theory	General	4	50	50	100
	BVocTM-G-203	Introduction to Information Technology	Theory	General	4	50	50	100
	BVocTM-G-104	Tourism geography	Theory	Skill	4	50	50	100
	BVocTM-G-105	History of tourism	Theory	Skill	4	50	50	100
	BVocTM-G-106	Fundamentals of management	Theory	Skill	4	50	50	100

	BVocTM-G-107	Computer Practical-1	Practical	Skill	6	100 (Computer Practical File:30+Practical:70 marks)		100

Note: Paper BVocTM-S-107 Computer Practical-I-, 30 marks will be for computer practical file and 70 marks will be practical (Ms-office) to be conducted by External Examiner appointed by HRDD/College.

B.Voc (Tourism & Service Industry)
COURSE STRUCTURE

Semester	Code	Title of paper	Mode	Category	Credits	Internal Examination Marks	External Examination Marks	Total Marks
3rd Semester	BVocTM-G-301	Emerging trends in tourism	Theory	General	4	50	50	100
	BVocTM-G-302	E-commerce	Theory	General	4	50	50	100
	BVocTM-G-303	Tourism marketing	Theory	General	4	50	50	100
	BVocTM-G-304	Tourism policy planning and development	Theory	Skill	4	50	50	100

	BVocTM-G-305	Tour guiding and visitors interpretation	Theory	Skill	4	50	50	100
	BVocTM-G-306	Computer concept and software package	Theory	Skill	4	50	50	100
	BVocTM-G-307	Computer Practical-II	Practical	Skill	6	100 (Computer Practical File:30+Practical:70 marks)		100

Note: Paper BVocTM-S-307 Computer practical-II, 30 marks will be for computer practical file and 70 marks will be for practical for webpage designing to be conducted by External Examiner appointed by HRDD/College.

B.Voc (Tourism & Service Industry)
COURSE STRUCTURE

Semester	Code	Title of paper	Mode	Category	Credits	Internal Examination Marks	External Examination Marks	Total Marks
	BVocTM-F-401	English	Theory	General	4	50	50	100
	BVocTM-G-402	Culture in Indian sub-continent	Theory	General	4	50	50	100
	BVocTM-G-403	Entrepreneurship development	Theory	General	4	50	50	100

4TH Semester	BVocTM-G-404	Profile of modern tourism	Theory	Skill	4	50	50	100
	BVocTM-G-405	Managerial accounting and finance in tourism	Theory	Skill	4	50	50	100
	BVocTM-G-406	Business communication and personality development	Theory	Skill	4	50	50	100
	BVocTM-G-407	Field study	Practical	Skill	6	100		100

Note: The students will go for field study of important tourist destinations of India for a period of two weeks duration immediately after the completion of 3rd Semester. 70 marks (Internal Assessment) for field study report and 30 marks will be for viva-voce to be conducted by External Examiner appointed by HRDD/College.

B.Voc (Tourism & Service Industry)
COURSE STRUCTURE

Semester	Code	Title of paper	Mode	Category	Credits	Internal Examination Marks	External Examination Marks	Total Marks
	BVocTM-F-501	Environmental studies	Theory	General	4	50	50	100
	BVocTM-G-502	Tourism undertaking	Theory	General	4	50	50	100
5th Semester	BVocTM-G-503	Travel transport in tourism	Theory	General	4	50	50	100
	BVocTM-G-504	Human Resource Management	Theory	Skill	4	50	50	100
	BVocTM-G-505	Airport handling	Theory	Skill	4	50	50	100
	BVocTM-G-506	Globalisation	Theory	Skill	4	50	50	100
	BVocTM-G-507	On The JobTraining	Practical	Skill	6	100		100

Note: Paper BVocTM-S-507: The students shall proceed for training of two weeks duration during the semester. The students are required to prepare a training report which shall be evaluated by External Examiner drawn from the industry to be appointed by the College for viva-voce. (Training Report:70 marks,viva-voce:30 marks).

B. Voc (Tourism & Service Industry)
COURSE STRUCTURE

Semester	Code	Title of paper	Mode	Category	Credits	Internal Examination Marks	External Examination Marks	Total Marks
	BVocTM-F-601	Eastern Himalayan Studies	Theory	General	4	50	50	100
6TH Semester	BVocTM-G-602	Procedure and operation in the tourism business	Theory	General	4	50	50	100
	BVocTM-G-603	Tourism entrepreneurship	Theory	General	4	50	50	100
	BVocTM-G-604	Internship /project	Internship report/project report	Skill	18	100 (Internship Report:70 marks,viva-voce:30 marks)		100

Note: Paper BVocTM-604 Internship /Project: Students shall proceed for Internship of eight weeks duration immediately after the completion of 5th Semester examination (winter vacation). The External Examiner appointed by the University shall assess the Internship Report during viva-voce to be conducted in 6th Semester. (Internship Report: 70 marks).

Total credits: 180 (General including Foundation component: 72 credits+ skill component 108 credits).

All the Best